

**Children Adults & Housing Directorate
Head of Adult Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
1 Homecare Provision of homecare delivery to Service Users Homecare rate - hourly charge; per minute of actual care <i>The individual contribution is subject to the individual means test assessment</i>	14.94	Subject to Cabinet decision.	08/04/13	C
2 Carehome Provision of carehome deliver to Service Users Carehome rate based on authority's 'usual costs' -weekly charge		Subject to Cabinet decision.	09/04/12	
Residential Frail	453.20			C
Residential Dementia	524.27			C
Nursing Frail	483.07			C
Nursing Dementia	498.52			C
Nursing Higher Rate	507.79			C
3 Day Centre Day care delivery to Service Users		Subject to Cabinet decision.		
Day Centre daily rate	40.00		08/04/13	C
Transport to Day Centre (inclusive of return journey)	10.00		08/04/13	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Interments				
Cemeteries (fees doubled for non-residents of LBH)				
Over 16 years	862.00	880.00	01/04/2014	I
Cremated remains	164.00	167.00	01/04/2014	I
Extra depth (each interment over two) or casket/walled grave per depth	155.00	158.00	01/04/2014	I
Resident child not over 16 Years	0.00	0.00	01/04/2014	I
Non resident stillborn to 1 month in child's grave or public grave	155.00	158.00	01/04/2014	I
Non resident child not over 10 years in child's grave or public grave	240.00	245.00	01/04/2014	I
Non resident child not over 16 years in child's grave	1,626.00	1,659.00	01/04/2014	I
Use of chapel (including organist at Upminster cemetery subject to availability)	57.00	58.00	01/04/2014	I
Hospital Contract NVB burials	155.00	158.00	01/04/2014	D
Exclusive Right of Burial (50 years with option of further 10 years)				
Lawn Section grave	1,350.00	1,377.00	01/04/2014	I
Traditional Grave	2,093.00	2,135.00	01/04/2014	I
Children's section (under 10)	330.00	337.00	01/04/2014	I
Children's section (under 16)	660.00	673.00	01/04/2014	I
Surcharges				
Saturday full burial surcharge	407.00	440.00	01/04/2014	D
Sunday full burial surcharge	814.00	880.00	01/04/2014	D
Weekend cremated remains surcharge	134.00	167.00	01/04/2014	D
Funeral After Published Time or 48 hours of booking	201.00	205.00	01/04/2014	I
Booking cancelled after 48 hours of booking	201.00	205.00	01/04/2014	I
Booking cancelled within 48 hours of burial - Full Interment Fee				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Extension of Right of Burial for 10 years				
Lawn Section Grave	333.00	340.00	01/04/2014	I
Traditional Grave	418.00	426.00	01/04/2014	I
Children's Section (under 10)	73.00	74.00	01/04/2014	I
Children's Section (under 16)	149.00	152.00	01/04/2014	I
Walled graves	791.00	807.00	01/04/2014	I
Other Charges				
Transfer of Exclusive Rights by Will, Letters of Administration or Assignment	38.00	39.00	01/04/2014	I
Transfer of Exclusive Rights by Statutory Declaration or combination of methods	71.00	72.00	01/04/2014	I
Certified extract from Burial Register	39.00 *	40.00 *	01/04/2014	I
Staff attendance to select/ locate a grave by appointment	31.00	32.00	01/04/2014	I
Exhumation of cremated remains resident		168.00	01/04/2014	New Charge
Exhumation of cremated remains non-resident		336.00	01/04/2014	New Charge
Permit Charge				
Clean and Renovate/ NAMM fixing	Free	Free	01/04/2014	
Lawn (Standard) Headstone & kerb/Additional Memorial	109.00 *	111.00 *	01/04/2014	I
Additional Inscription on headstone or permit for a vase only/ Lawn kerb	73.00 *	74.00 *	01/04/2014	I
Full kerb Traditional Grave	278.00 *	284.00 *	01/04/2014	I
Grave Maintenance Fees				
Bi annual Spring and Summer planting	170.00 *	173.00 *	01/04/2014	I
Annual maintenance clean and tidy	105.00 *	107.00 *	01/04/2014	I
Turfing (Winter months only after grave has settled)	68.00	69.00	01/04/2014	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Cremated Remains Burial Plots				
Purchase of exclusive rights - 25 yr term	393.00	401.00	01/04/14	I
Extension of exclusive rights of burial for 10 years flat stone cremated remains plot		235.00	01/04/14	New Charge
Tablet with First inscription	378.00	386.00	01/04/14	I
Additional / subsequent inscriptions	121.00	123.00	01/04/14	I
Blank stone	281.00	287.00	01/04/14	I
Photograph fixed to memorial	245.00 *	250.00 *	01/04/14	I
Granite memorial vases for use with cremated remains tablets (includes 45 letters)	345.00	352.00	01/04/14	I
Reguliding or additional letter on granite vase	2.00	2.50	01/04/14	D
 <u>South Essex Crematorium</u>				
Cremation includes organ/organist/polytainer or biodegradable casket:				
Over 16 years	595.00	620.00	01/04/14	D
Resident child not exceeding 16 years	No charge	No charge	01/04/14	
Non resident to 6 years but not exceeding 16 yrs	163.00	166.00	01/04/14	I
Non resident up to 6 years	82.00	84.00	01/04/14	I
Hospital Contract Non-viable foetus cremation	44.00	50.00	01/04/14	D
Saturday Cremation (subject to availability)	918.00	930.00	01/04/14	D
Sunday Cremation (subject to availability)	1,223.00	1,240.00	01/04/14	D

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional Services and Surcharges				
Bookings cancelled after 10am one working day before reserved time	195.00	199.00	01/04/2014	I
Surcharge for services over-running	204.00	208.00	01/04/2014	I
Surcharge for Cremation after 4pm	195.00	199.00	01/04/2014	I
Use of chapel for private memorial service or extra time	195.00	199.00	01/04/2014	I
CD recording of service	68.00	68.00	01/04/2014	
CD discs 2-10	18.00 *	18.00 *	01/04/2014	
DVD recording of service	85.00 *	85.00 *	01/04/2014	
DVD discs 2-10	24.00 *	24.00 *	01/04/2014	
Webcast of service	86.00 *	86.00 *	01/04/2014	
Visual Tributes 10 photographs	0.00	36.00 *	01/04/2014	New Charge
Visual Tributes per additional 5 photographs	0.00	12.00 *	01/04/2014	New Charge
Per minute of video used	0.00	8.00 *	01/04/2014	New Charge
Tributes embedded into DVD recording of the service	0.00	92.00 *	01/04/2014	New Charge
Strewing cremated remains from elsewhere	81.00	83.00	01/04/2014	I
Witness Committal	37.00	38.00	01/04/2014	I
Weekend Witness committal	73.00	76.00	01/04/2014	D
Storage of cremated remains after one month per quarter	41.00 *	42.00 *	01/04/2014	I
Storage of cremated remains after one month per year	97.00 *	99.00 *	01/04/2014	I
Genealogy Searches per search not through Deceased Online	22.00 *	22.00 *	01/04/2014	
Containers				
Bronzed metal urns	55.00	56.00	01/04/2014	I
Standard wooden or metal casket	70.00 *	71.00 *	01/04/2014	I
Juvenile caskets	29.00 *	30.00 *	01/04/2014	I
Various Decorative urns/caskets (new charge)	RRP *	RRP *	01/04/2014	I
Dedicated Hymn Book	64.00 *	65.00 *	01/04/2014	I
Various keepsake memorials made from or to contain cremated remains including diamonds, paperweights, jewellery	RRP *	RRP *	01/04/2014	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

RRP - Recommended Retail Price

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<u>Memorials</u>				
Kerb Plaques				
Perspex Plaque - 10 year term	287.00	293.00	01/04/14	I
Perspex Plaque only	94.00	96.00	01/04/14	I
Bronze Plaque - 10 year term	384.00	392.00	01/04/14	I
Bronze Plaque only	191.00	195.00	01/04/14	I
Second dedication (plus cost of plaque)	93.00	95.00	01/04/14	I
Kerb plaque renewal	193.00	197.00	01/04/14	I
Bronze Wall Plaque				
Plaque with 10 year dedication	384.00	392.00	01/04/14	I
Plaque only	191.00	195.00	01/04/14	I
Bronze wall plaque renewal	193.00	197.00	01/04/14	I
Large Wall Plaques				
Single Slate or Large Bronze Wall Plaques				
Single (slate or bronze tablet) - 10 year dedication	454.00 *	463.00 *	01/04/14	I
Single plaque only (slate or bronze tablet)	261.00 *	266.00 *	01/04/14	I
Single tablet - renewal fee for 10 years	193.00	197.00	01/04/14	I
Double Slate Wall Plaque (subject to availability)				
10 year dedication with single inscription	777.00 *	794.00 *	01/04/14	I
10 year dedication with double inscription	1,010.00 *	1,030.00 *	01/04/14	I
Subsequent inscription within 1 year of original dedication (or renewal)	233.00 *	238.00 *	01/04/14	I
Double Tablet - 10 year renewal	386.00	394.00	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

*VAT inclusive

(B) Charges determined by Committee

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Wall Niche for 10 years				
Single Niche including first interment and casket	1,348.00	1,375.00	01/04/2014	I
Renewal/Prepurchase for Single Niche for 10 years	691.00	705.00	01/04/2014	I
Renewal for Single Niche for 5 years		428.00	01/04/2014	New Charge
Replacement single plaque	459.00 *	468.00 *	01/04/2014	I
1st Interment & Inscription in pre-purchase single Niche	657.00 *	670.00 *	01/04/2014	I
Double Niche and First Interment	2,292.00 *	2,338.00 *	01/04/2014	I
Renewal/Prepurchase for Double Niche for 10 years	1,384.00 *	1,412.00 *	01/04/2014	I
Renewal for Double Niche for 5 years		781.00 *	01/04/2014	New Charge
Replacement double plaque	710.00 *	724.00 *	01/04/2014	I
1st Interment & Inscription in pre-purchase double Niche	908.00 *	926.00 *	01/04/2014	I
Wall Niche Additional Items:				
Motif (optional)	73.00 *	74.00 *	01/04/2014	I
Additional Bud Vase	24.00 *	25.00 *	01/04/2014	D
Additional Inscription	210.00 *	214.00 *	01/04/2014	I
Casket including nameplate	69.00	70.00	01/04/2014	I
Second Interment and inscription	408.00 *	416.00 *	01/04/2014	I
Photograph	245.00 *	250.00 *	01/04/2014	I
Sanctum ii Vaults for 10 years				
Vault and tablet including weekday witness committal	1,350.00	1,377.00	01/04/2014	I
Second Interment	129.00	132.00	01/04/2014	I
Second inscription	434.00 *	443.00 *	01/04/2014	I
Replacement Plaque	341.00 *	348.00 *	01/04/2014	I
Renewal for 10 years	880.00	898.00	01/04/2014	I
Renewal for 5 years		524.00	01/04/2014	New Charge
Reguilding (inc postage)	93.00 *	95.00 *	01/04/2014	I
Replacement vase	12.00 *	13.00 *	01/04/2014	D

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

*VAT inclusive

(B) Charges determined by Committee

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Vase Blocks and Tablets (includes Scented Garden Memorials)				
10 year dedication	656.00	669.00	01/04/2014	I
Replacement Plaque	204.00 *	208.00 *	01/04/2014	I
Renewal for 10 years	452.00	461.00	01/04/2014	I
<u>Memorials</u>				
Summer House Memorial				
Floris wall plaque for 10 years	321.00 *	327.00 *	01/04/2014	I
Plaque only	128.00	131.00	01/04/2014	I
Renewal for 10 years	193.00	197.00	01/04/2014	I
Posy Holder for 10 years	147.00 *	150.00 *	01/04/2014	I
Renewal for 10 years	133.00	136.00	01/04/2014	I
Shrub or Rose with 10 year dedication (includes bronze plaque)	709.00	723.00	01/04/2014	I
Renewal fee for 10 years (also applies to vase block with rose)	518.00	528.00	01/04/2014	I
Renewal fee for 5 years (also applies to vase block with rose)		339.00	01/04/2014	New Charge
Trees with 10 year dedication (includes bronze plaque)	816.00	832.00	01/04/2014	I
Renewal fee for 10 years	625.00	638.00	01/04/2014	I
Renewal fee for 5 years		394.00	01/04/2014	New Charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

*VAT inclusive

(B) Charges determined by Committee

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Benches and Chairs - 10 Year dedications				
Bench	1,843.00 *	1,880.00 *	01/04/2014	I
Chair	1,339.00 *	1,366.00 *	01/04/2014	I
Bench 10 Year renewal	879.00	897.00	01/04/2014	I
Chair 10 Year renewal	776.00	792.00	01/04/2014	I
Replacement Bench	964.00 *	983.00 *	01/04/2014	I
Replacement Chair	563.00 *	574.00 *	01/04/2014	I
Regular maintenance (per 2 years of remaining lease if not purchased or renewed since 1/1/2001)	36.00 *	37.00 *	01/04/2014	I
Renovation of Bench	164.00 *	167.00 *	01/04/2014	I
Renovation of Chair	105.00 *	107.00 *	01/04/2014	I
Bench, Tree & Shrub Additional dedications:				
Within 1 year of original (plus cost of plaque)	93.00	95.00	01/04/2014	I
After 1 year of original dedication or renewal per remaining year of lease (plus cost of plaque)	15.00	16.00	01/04/2014	D
2nd Dedication Life time of item (plus cost of plaque)	363.00	370.00	01/04/2014	I
Replacement bronze plaque	191.00 *	195.00 *	01/04/2014	I
Replacement perspex plaque	94.00 *	96.00 *	01/04/2014	I
Memorials				
Miscellaneous				
Mallard Bridge	255.00 *	260.00 *	01/04/2014	I
Private purchase (plus cost of plaque)	12.00	13.00	01/04/2014	D
Replacement metal vase	12.00 *	13.00 *	01/04/2014	D
Floral arrangements stand - plus cost of flowers	24.00 *	24.00 *	01/04/2014	I
Hanging baskets - per year	103.00 *	105.00 *	01/04/2014	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

**Culture, Community & Economic Development
Head of Regulatory Services**

*VAT inclusive

(B) Charges determined by Committee

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Books of Remembrance				
2 line entry	83.00	85.00	01/04/2014	I
3 - 5 lines	121.00 *	123.00 *	01/04/2014	I
6 - 8 lines	174.00 *	177.00 *	01/04/2014	I
Cards of Remembrance & Additional Entries in existing miniature books				
2 line entry	28.00 *	29.00 *	01/04/2014	I
3 - 5 lines	51.00 *	52.00 *	01/04/2014	I
6 - 8 lines	80.00 *	82.00 *	01/04/2014	I
Miniature Triptych of Remembrance/Book of Remembrance				
2 line entry	59.00 *	60.00 *	01/04/2014	I
3 - 5 lines	83.00 *	85.00 *	01/04/2014	I
6 - 8 lines	109.00 *	111.00 *	01/04/2014	I
Book of Remembrance Sundries				
Motif	63.00 *	64.00 *	01/04/2014	I
Triptych photograph	63.00 *	64.00 *	01/04/2014	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

D - increase recommended by Manager of Bereavement and Registration Service

TABLE 1:

Charges for New Dwellings

VAT calculated at 20% where relevant; included and shown in red in the relevant box - this is the total that is payable

Number of Dwellings	Fulls Plans Submissions		Building Notice	Regularisation Application (VAT not applicable)
	Plan Charge	Inspection Charge		
1	£171.67 £206.00	£515.00 £618.00	£686.67 £824.00	£824.00 £824.00
2	£223.17 £267.80	£669.50 £803.39	£892.66 £1,071.19	£1,071.19 £1,071.19
3	£274.67 £329.60	£824.00 £988.79	£1,098.66 £1,318.39	£1,318.39 £1,318.39
4	£326.17 £391.40	£978.50 £1,174.19	£1,304.66 £1,565.59	£1,565.59 £1,565.59
5	£377.67 £453.20	£1,133.00 £1,359.59	£1,510.66 £1,812.79	£1,812.79 £1,812.79
6	£429.17 £515.00	£1,287.50 £1,544.99	£1,716.66 £2,059.99	£2,059.99 £2,059.99
7	£480.67 £576.80	£1,442.00 £1,730.39	£1,922.66 £2,307.19	£2,307.19 £2,307.19
8	£534.81 £641.77	£1,604.42 £1,925.30	£2,139.22 £2,567.06	£2,567.06 £2,567.06
9	£586.30 £703.56	£1,758.91 £2,110.69	£2,345.21 £2,814.25	£2,814.25 £2,814.25
10	£637.80 £765.36	£1,913.41 £2,296.09	£2,551.21 £3,061.45	£3,061.45 £3,061.45
More than 10	Please contact Building Control for individually assessed charges			

All cheques for Building Control Charges should be made payable to -

The London Borough of Havering'

If you have any queries relating to Building Control Charges you can contact us in person at -

Planning and Building Control Reception
Public Advice Service Centre (PASC)
Adjacent to Mercury House
Mercury Gardens
Romford
RM1 3SL

Or by telephone on 01708 432700 or 01708 432701

Or be email at - buildingcontrol@havering.gov.uk

Further information on submitting Building Control application is available on website at - www.havering.gov.uk/buildingcontrol

Table 2:**Charges for Certain Small Buildings and Extensions**

VAT calculated at 20% where relevant; included and shown in red in the relevant box - this is the total that is payable

Type of work	Fulls Plans Submissions		Building Notice	Regularisation Application (VAT not applicable)
	Plan Charge	Inspection Charge		
1. Erection of a detached building which consists of a garage or carport or both having a floor area not exceeding 40m ² in total and intended to be used in common with an existing building and which is not an exempt building.	£77.25 £92.70	£231.75 £278.10	£309.00 £370.80	£370.80 £370.80
2. Any extension of a dwelling the total floor area of which does not exceed 10m ² , including means of access and work in connection with that extension.	£94.42 £113.30	£283.25 £339.90	£377.67 £453.20	£453.20 £453.20
3. Any extension of a dwelling the total floor area of which exceeds 10m ² but does not exceed 30m ² including means of access and work in connection with that extension.	£120.17 £144.20	£360.50 £432.59	£480.66 £576.79	£576.79 £576.79
4. Any extension of a dwelling the total floor are of which exceeds 30m ² but does not exceed 60m ² , including means of access and work in connection with that extension.	£154.50 £185.40	£463.50 £556.20	£618.00 £741.60	£741.60 £741.60
5. Any extension of a dwelling the total floor area of which exceeds 60m ² but does not exceed 100m ² , including means of access and work in connection with that extension.	£197.42 £236.90	£592.25 £710.69	£789.66 £947.59	£947.59 £947.59
6. Loft conversion – For the purpose of calculating charges a reference to an extension includes a room or rooms in the roof space (including access) of an existing building not exceeding three storeys in height.	See Above	See Above	See Above	See Above
7. Extension etc 100-150m ²	Based on estimated cost - see Schedule 3			
8. Extension etc >150m ²	Please contact Building Control for Individually assessed charges			

**Table 3:
Charges for other work**

VAT calculated at 20% where relevant; included and shown in red in the relevant box - this is the total that is payable

Estimated Cost of Work	Fulls Plans Submissions		Building Notice	Regularisation Application (VAT not applicable)
	Plan Charge	Inspection Charge		
0 – 2,000	£171.67 £206.00	N/A	£171.67 £206.00	£206.00 £206.00
2,001 – 5,000	£257.51 £309.01	N/A	£257.51 £309.01	£309.01 £309.01
5,001 – 9,000	£85.83 £103.00	£257.50 £309.00	£343.33 £412.00	£412.00 £412.00
9,001 - 14,000	£107.82 £129.38	£323.46 £388.15	£431.28 £517.54	£517.54 £517.54
14,001 – 20,000	£128.75 £154.50	£386.25 £463.50	£515.00 £618.00	£618.00 £618.00
20,001 – 30,000	£150.21 £180.25	£450.63 £540.76	£600.84 £721.01	£721.01 £721.01
30,001 – 40,000	£171.67 £206.00	£515.00 £617.99	£686.66 £823.99	£823.99 £823.99
40,001 – 50,000	£193.13 £231.75	£579.38 £695.26	£772.51 £927.01	£927.01 £927.01
50,001 – 60,000	£210.29 £252.35	£630.88 £757.05	£841.17 £1,009.40	£1,009.40 £1,009.40
60,001 – 70,000	£227.46 £272.95	£682.38 £818.86	£909.84 £1,091.81	£1,091.81 £1,091.81
70,001 – 80,000	£244.63 £293.55	£733.88 £880.66	£978.51 £1,174.21	£1,174.21 £1,174.21
80,001 – 90,000	£261.79 £314.15	£785.38 £942.45	£1,047.17 £1,256.60	£1,256.60 £1,256.60
90,001 – 100,000	£278.96 £334.75	£836.88 £1,004.26	£1,115.84 £1,339.01	£1,339.01 £1,339.01
100,001 – 110,000	£291.83 £350.20	£875.50 £1,050.60	£1,167.33 £1,400.80	£1,400.80 £1,400.80
110,001 – 120,000	£304.71 £365.65	£914.13 £1,096.96	£1,218.84 £1,462.61	£1,462.61 £1,462.61
120,001 – 130,000	£317.58 £381.10	£952.75 £1,143.30	£1,270.33 £1,524.40	£1,524.40 £1,524.40
130,001 – 140,000	£330.46 £396.55	£991.38 £1,189.66	£1,321.84 £1,586.21	£1,586.21 £1,586.21
140,001 – 150,000	£343.33 £412.00	£1,030.00 £1,236.00	£1,373.33 £1,648.00	£1,648.00 £1,648.00
Over £150,000	Please contact Building Control for individually assessed charges.			

Explanatory Notes

1. Before you build, extend or convert, you or your agent must advise your local authority either by submitting Full Plans or a Building Notice. The Charge payable depends on the type of work, the number of dwellings in a building and/or the total floor area. The following tables (which are an integral part of this Schedule) may be used in conjunction with the current Charge Scheme to calculate the Charges. If you have any difficulties calculating the Charges please consult building control.

2. Charges are payable as follows:-

2.1 Should you submit Full Plans you will pay a Plan Charge at the time of submission to cover their passing or rejection.

2.2 With Full Plans submissions, for most types of work, an Inspection Charge covering all necessary site visits, will be payable following the first inspection.

2.3 Should you submit a Building Notice, the appropriate Building Notice Charge is payable at the time of submission and covers all necessary checks and site visits. The Building Notice Charge is equivalent to the sum of the relevant Plan Charge and Inspection Charge.

2.4 Should you apply for a Regularisation Certificate, in respect of unauthorised building work, commenced on or after 11th November 1985, you will pay a Regularisation Charge to cover the cost of assessing your application and all inspections. The Charge is equivalent to the Building Notice Charge plus 20%, non-refundable.

2.5 With the exception of the Regularisation Charge, all local authority charges are subject to VAT at the appropriate rate.

2.6 In certain cases the local authority may agree to Charges being paid by instalments. Consult the Building Control Office for details.

3. **Table 1:** Charges for new dwellings e.g. certain houses and flats - applicable where the total internal floor area of each dwelling, excluding any garage or carport, does not exceed 300m² and the building has no more than three storeys, each basement level being counted as one storey. In any other case, Table 3 applies.

4. **Table 2:** Where work comprises more than one domestic extension (including rooms in roofs and associated access in buildings of three storeys or less) the total internal floor areas of all storeys of all the extensions shown on the application may be added together to determine the relevant Charge. If the extension(s) exceed 100m² or three storeys in height then Table 3 applies.

5. **Table 3:** Applicable to all other building work not covered by Tables 1 or 2. Total estimated cost means an estimate accepted by the local authority of a reasonable cost that would be charged by a person in business to carry out the work shown or described in the application, excluding VAT, and any professional fees paid to an architect, engineer or surveyor etc, and also excluding land acquisition costs.

5. Exemptions/reductions in charges.

6.1 Where plans have been either approved or rejected no further Plan Charge is payable on resubmission for substantially the same work.

6.2 Reduction in charges may apply in the case of an application for repetitive work that is substantially the same.

6.3 Works to provide access and/or facilities for disabled people to existing dwellings and buildings to which the public have access may be exempt from Charges. In these regulations 'disabled person' means a person who is within certain of the descriptions of persons to whom section 29(1) of the National Assistance Act 1948 applied, as that section was extended by virtue of section 8(2) of the Mental Health Act 1956, but not taking into account amendments made to section 29(1) by paragraph 11 of Schedule 13 to the Children Act 1989.

6.4 Insertion of insulating material into an existing cavity wall is exempt from deposit of a Building Notice and Charges, providing the installation is carried out in accordance with a Competent Persons Scheme.

6.5 Installation of an approved unvented hot water system is exempt from Charges where the work is carried out by an approved operative or is part of a larger project.

7. These notes are for guidance only and do not substitute for the 'Charge Scheme' adopted by the local authority under the provisions of Statutory Instrument 2010 No.404

Children, Adults and Housing Learning & Achievement

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from Sept 2013) £	Charges 2014/15 (from Sept 2014) £	Operative Date of Latest Notified Charge	Base of Increase
1 School Meals				
Primary school meal	2.05	2.10	01/09/13	I/N
Secondary meal	2.35	2.40	01/09/13	I/N
Special infant	1.80	Free	01/09/13	I/N
Special Junior	2.05	2.10	01/09/13	I/N
Adult	3.20	3.25	01/09/13	I/N
 2 Meals on wheels				
Charge per meal	5.25	5.25	11/04/13	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
FAIRKYTES				
Per Daytime Session (Mon-Fri up to 6pm)				
Main Room	29.00	30,00	01/04/14	I/N
Room 12	24.50	25.00	01/04/14	I/N
Room 13	18.00	18.50	01/04/14	I/N
Room 9	17.00	17.50	01/04/14	I/N
Art Room	20.00	20.50	01/04/14	I/N
Sculpture	16.00	16.50	01/04/14	I/N
Pottery	11.50	12.00	01/04/14	I/N
Studio 1	43.00	44.00	01/04/14	I/N
Studio 2	28.50	29.50	01/04/14	I/N
Studio 3	17.50	18.00	01/04/14	I/N
Billet Studio 1	28.50	29.50	01/04/14	I/N
Billet Studio 2	17.50	18.00	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Per Peak Session (Mon to Fri from 6pm to close & Sat & Sun all day)				
Main Room	35.00	36.00	01/04/14	I/N
Room 12	29.00	30.00	01/04/14	I/N
Room 13	24.50	25.00	01/04/14	I/N
Room 9	20.00	20.50	01/04/14	I/N
Art Room	29.00	29.50	01/04/14	I/N
Sculpture	18.00	18.50	01/04/14	I/N
Pottery	13.50	14.00	01/04/14	I/N
Studio 1 (excludes Saturday evenings)	57.00	58.00	01/04/14	I/N
Studio 2	33.50	34.50	01/04/14	I/N
Studio 3	21.50	22.00	01/04/14	I/N
Billet Studio 1	33.50	34.50	01/04/14	I/N
Billet Studio 2	21.50	22.00	01/04/14	I/N
Sole Occupancy of Studio/Workshop/Store	165.00 PCM	168.50	01/04/14	I/N
Saturday and Sunday Evening Studio 1 (main hall)				
Saturday 6.30pm - 11pm	200.00	210.00	01/04/14	I/N
Sunday 6.30pm - 10.30pm	185.00	195.00	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
FOOTBALL AT PARKS WITH CRICKET (28 WEEKS)				
Pavilion with washing facilities				
Senior				
Each Saturday or Sunday during Season	1,518.50	1,548.90	01/04/14	I/N
Each alternate Saturday or Sunday during Season	766.35	781.70	01/04/14	I/N
Additional Matches during Season	54.45	55.55	01/04/14	I/N
Junior				
Each Saturday or Sunday during Season	744.25	759.15	01/04/14	I/N
Each alternate Saturday or Sunday during Season	346.65	353.60	01/04/14	I/N
Additional Matches during Season	26.65	27.20	01/04/14	I/N
Pavilion without washing facilities Each Saturday or Sunday during Season				
Senior				
Each Saturday or Sunday during Season	1,258.60	1,283.80	01/04/14	I/N
Each alternate Saturday or Sunday during Season	617.05	629.40	01/04/14	I/N
Additional Matches during Season	43.70	44.60	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Junior				
Each Saturday or Sunday during Season	569.55	580.95	01/04/14	I/N
Each alternate Saturday or Sunday during Season	284.70	290.40	01/04/14	I/N
Additional Matches during Season No Pavillion Facilities	20.30	20.70	01/04/14	I/N
Senior				
Each Saturday or Sunday during Season	913.10	931.40	01/04/14	I/N
Each alternate Saturday or Sunday during Season	461.85	471.10	01/04/14	I/N
Additional Matches during Season	33.10	33.80	01/04/14	I/N
Junior				
Each Saturday or Sunday during Season	423.50	432.00	01/04/14	I/N
Each alternate Saturday or Sunday during Season	211.45	215.70	01/04/14	I/N
Additional Matches during Season	14.40	14.60	01/04/14	I/N
FOOTBALL AT PARKS WITH NO CRICKET (32 WEEKS)				
Pavilion with washing facilities				
Senior				
Each Saturday or Sunday during Season	1,763.10	1,798.40	01/04/14	I/N
Each alternate Saturday or Sunday during Season	882.10	899.75	01/04/14	I/N
Additional Matches during Season	55.50	56.60	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Junior				
Each Saturday or Sunday during Season	800.55	816.55	01/04/14	I/N
Each alternate Saturday or Sunday during Season	400.50	408.50	01/04/14	I/N
Additional Matches during Season	24.70	25.20	01/04/14	I/N
Pavilion without washing facilities				
Senior				
Each Saturday or Sunday during Season	1,396.80	1,424.75	01/04/14	I/N
Each alternate Saturday or Sunday during Season	697.80	711.75	01/04/14	I/N
Additional Matches during Season	43.70	44.60	01/04/14	I/N
Junior				
Each Saturday or Sunday during Season	644.80	657.70	01/04/14	I/N
Each alternate Saturday or Sunday during Season	322.35	328.80	01/04/14	I/N
Additional Matches during Season	20.30	20.70	01/04/14	I/N
No Pavilion Facilities				
Senior				
Each Saturday or Sunday during Season	1,053.25	1,074.30	01/04/14	I/N
Each alternate Saturday or Sunday during Season	526.85	537.40	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Junior				
Each Saturday or Sunday during Season	482.65	492.30	01/04/14	I/N
Each alternate Saturday or Sunday during Season	241.15	246.00	01/04/14	I/N
Mini Soccer				
1 Hour Slot each Saturday or Sunday during season	323.20	329.70	01/04/14	I/N
1 Hour Slot alternate Saturday or Sunday during season	161.10	164.30	01/04/14	I/N
Rugby				
Per 1 hour game	10.70	10.90	01/04/14	I/N
Cricket				
No Pavilion Facilities				
Adults Each Saturday or Sunday during Season	1,307.65	1,333.80	01/04/11	I/N
Colts Teams Each Saturday or Sunday during Season	653.80	666.90	01/04/14	New Charge
Occasional Matches Adults	72.70	74.15	01/04/14	I/N
Occasional Matches Colts Team	36.25	37.00	01/04/14	I/N
Pitches with Pavilions				
Adults Each Saturday or Sunday during Season	2,348.65	2,395.60	01/04/14	I/N
Adults Additional Bank Holiday Mondays 3 per season	782.70	798.35	01/04/14	I/N
Adults Alternate Saturday or Sunday	1,174.35	1,197.80	01/04/14	I/N
Colts Teams Each Saturday or Sunday during Season	1,174.35	1,197.80	01/04/14	New Charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Colts Teams Additional Bank Holiday Mondays (per game)	391.35	399.20	01/04/14	New Charge
Colts Teams Alternate Saturday or Sunday	587.15	599.00	01/04/14	New Charge
Occasional Matches Adults	130.45	133.00	01/04/14	New Charge
Occasional Matches Colts Team	65.20	66.50	01/04/14	New Charge
Bootcamps & Personal Training				
1-6 People per session	6.00	6.15	01/04/14	I/N
6-12 People per session	12.00	12.25	01/04/14	I/N
12-20 People per session	20.00	20.40	01/04/14	I
20-30 People per session	30.00	30.60	01/04/14	I
HORNCHURCH				
Weekday Use by Athletics Clubs (excluding training session)				
Half Day	83.85	85.50	01/04/14	I/N
Full Day	163.65	166.90	01/04/14	I/N
Saturday Use by Athletics Clubs (excluding training session)				
Half Day	96.40	98.50	01/04/14	I/N
Full Day	178.30	182.00	01/04/14	I/N
Sunday Use by Athletics Clubs (excluding training session)				
Half Day	127.20	129.75	01/04/14	I/N
Full Day	242.35	247.25	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Use by Schools (excluding training session)				
Half Day	75.50	78.50	01/04/14	I/N
Full Day	150.80	154.50	01/04/14	I/N
Schools Training Sessions (per hour inc equipment)	23.80	29.50	01/04/14	I/N
Occasional use - Football - without lights Seniors (3 hours)	178.30	182.00	01/04/14	I/N
Occasional use - Football - without lights Juniors (2.5 hours)	98.15	100.20	01/04/14	I/N
Occasional use - Football - with lights Seniors (3 hours)	280.50	286.15	01/04/14	I/N
Occasional use - Football - with lights Juniors (2.5 hours)	123.50	126.00	01/04/14	I/N
BOWLS				
Annual hire fee for bowling greens	5,604.95	5,718.00	01/04/14	I/N
ALLOTMENTS				
Land charge per acre	177.90	181.50	01/04/14	I/N
Plot Rent (<i>This fee is set by the Allotment Society and therefore is not published in the Councils fees and charges</i>)	0.00	0.00	01/04/12	
FUNFAIRS				
Ground rent per day of operation - self standing	445.80	454.75	01/04/14	I/N
part of larger event	597.30	609.25	01/04/14	I/N
Returnable deposit per visit	1,370.55	1,398.00	01/04/14	I/N
Additional ground rent for extra non-operational days spent on site	143.45	146.30	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
CIRCUSES				
Ground Rent per day	252.20	257.25	01/04/14	I/N
MINI GOLF				
Adults	5.00	5.00	01/04/14	N
Children & Concessions	3.00	3.00	01/04/14	N
Lost Ball	1.00	1.00	01/04/14	N
PARKS				
Minimum charge for hire of park & open space for charitable organisation	80.05	81.65	01/04/14	I/N
Raphael Park Meeting Room (Charge per hour)	0.00	15.00	01/04/14	New Charge
CAR PARKING - WITHIN PARKS AND OPEN SPACES ONLY				
Release of vehicles that have been locked in a car park	75.00	76.50	01/04/14	I
Fee for vehicle left in car park overnight	100.00	102.00	01/04/14	I
Charges for non scheduled works				
Week day rates				
18 tonne grab lorry and driver per hour	0.00	122.90	01/04/14	New Charge
2 staff & a van (includes tools & machinery) per hour	0.00	58.60	01/04/14	New Charge
1 staff & a van (includes tools & machinery) per hour	0.00	33.80	01/04/14	New Charge
Tractor & implement or trailer with operator per hour	0.00	36.40	01/04/14	New Charge
Ride on mower & operator per hour	0.00	33.80	01/04/14	New Charge
Member of staff per hour (standard hours)	0.00	24.80	01/04/14	New Charge
Chargehand per hour (standard hours)	0.00	30.70	01/04/14	New Charge
Supply & plant memorial tree (up to 2 metre rootball inc stakes & ties)	0.00	235.90	01/04/14	New Charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Initial mark - rugby pitch per pitch per occasion	0.00	96.65	01/04/14	New Charge
Re-mark - rugby pitch per pitch per occasion	0.00	33.95	01/04/14	New Charge
Initial mark – football pitch per pitch per occasion	0.00	87.90	01/04/14	New Charge
Re-mark football pitch per pitch per occasion	0.00	29.30	01/04/14	New Charge
Initial mark six lane 400 metre running track per occasion	0.00	385.70	01/04/14	New Charge
Re-mark six lane 400 metre running track per occasion	0.00	87.90	01/04/14	New Charge
Initial mark hockey pitch per occasion	0.00	58.60	01/04/14	New Charge
Re-mark hockey pitch per occasion	0.00	19.50	01/04/14	New Charge
Remove or install goal post socket each (excludes socket)	0.00	58.60	01/04/14	New Charge
Preparation of new or renovation of shrub beds per m2	0.00	40.00	01/04/14	New Charge
Shrub bed planting (five 3 litre container grown shrubs) per m2	0.00	36.00	01/04/14	New Charge
Shrub bed mulching (using composted whole tree mulch) per m2	0.00	2.00	01/04/14	New Charge
Hedge cutting per linear metre	0.00	5.80	01/04/14	New Charge
Prepare ground, supply & lay turf per m2	0.00	6.50	01/04/14	New Charge
Prepare ground, supply and sow grass seed per m2	0.00	3.80	01/04/14	New Charge
Saturday rates				
1 staff & a van (includes tools & machinery) per hour	0.00	46.15	01/04/14	New Charge
2 staff & a van (includes tools & machinery) per hour	0.00	83.35	01/04/14	New Charge
Member of staff per hour (standard hours)	0.00	37.20	01/04/14	New Charge
Chargehand per hour (standard hours)	0.00	46.00	01/04/14	New Charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Stray Dog Service -Environmental Protection (Stray Dogs) Regulation 1992 Impounding fee per dog	25.00	25.00	01/04/92	
Gambling Act 2005 Bingo club Copy licence	25.00	25.00	01/10/07	
Notification of change	50.00	50.00	01/10/07	
Betting shop Copy licence	25.00	25.00	01/10/07	
Notification of change	50.00	50.00	01/10/07	
Betting premises tracks Copy licence	25.00	25.00	01/10/07	
Notification of change	50.00	50.00	01/10/07	
Family Entertainment centres Application to vary	1,000.00	1,000.00	01/10/07	
Copy licence	25.00	25.00	01/10/07	
Notification of change	50.00	50.00	01/10/07	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Adult gaming centres				
Application to vary	1,000.00	1,000.00	01/10/07	
Copy licence	25.00	25.00	01/10/07	
Notification of change	50.00	50.00	01/10/07	
Lottery				
New registration	40.00	40.00	01/10/07	
Annual re registration	20.00	20.00	01/10/07	
Permit fees				
Notification of right of licensed premises to have 2 gaming machines	50.00	50.00	01/10/07	
Family Entertainment Centre				
New application	300.00	300.00	01/10/07	
Change of name	25.00	25.00	01/10/07	
Copy of permit	15.00	15.00	01/10/07	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Prize Gaming permit (S 16)				
New application	300.00	300.00	01/10/07	
Change of name	25.00	25.00	01/10/07	
Copy of permit	15.00	15.00	01/10/07	
Licensed premises gaming machine permit-				
New application (new operator)	150.00	150.00	01/10/07	
New application (existing operator)	100.00	100.00	01/10/07	
Vary a permit	100.00	100.00	01/10/07	
Transfer application	25.00	25.00	01/10/07	
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	01/10/07	
Change of name	25.00	25.00	01/10/07	
Copy of permit	15.00	15.00	01/10/07	
Club gaming machine permit -Dept of Culture and Media and Sport				
New application	200.00	200.00	01/10/07	
Renewal	100.00	100.00	01/10/07	
New application (existing operator)	100.00	100.00	01/10/07	
Vary a permit	100.00	100.00	01/10/07	
Copy of permit	15.00	15.00	01/10/07	
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	01/10/07	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Environment Protection Act Fees set by DEFRA in 2013 within the Local Authority Permits for Part B Installations & Mobile Plant & Solvent Emission Activities (Fees and Charges) (England) (No. 2) Scheme 2013 (Previous unchanged fees were carried forward together with amendments and fully adopted as the new package on 08/03/13 within the above document)</p> <p>Application Fee</p> <p>Standard Part B process & solvent emission activity</p> <p>Additional fee for operating without a permit for other Part B or solvent emission activity</p> <p>Additional fee for operating mobile plant without a permit.</p> <p>Any Part 1 reduced fee activity (PVRI, SWOBs and Dry Cleaners)</p> <p>PVR I & PVR II activities carried on at the same service station</p> <p>Vehicle refinishers (b) and other Part 2 or 3 reduced fee activity</p> <p>additional fee for operating without a permit for any reduced fee activity</p> <p>Fee payable for each permit to operate mobile plant (1st & 2nd permit)</p> <p>3rd to 7th permit</p> <p>8th and each subsequent permit</p> <p>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</p>				
	1,579.00	1,579.00	08/03/13	
	1,137.00	1,137.00	08/03/13	
	1,137.00	1,137.00	08/03/13	
	148.00	148.00	08/03/13	
	246.00	246.00	08/03/13	
	346.00	346.00	08/03/13	
	68.00	68.00	08/03/13	
	1,579.00	1,579.00	08/03/13	
	943.00	943.00	08/03/13	
	477.00	477.00	08/03/13	
	297.00	297.00	08/03/13	

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges - Fees set by DEFRA in March 2013

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Annual subsistence charge				
Standard process				
Standard process LOW	739.00	739.00	08/03/13	
Standard process MEDIUM	1,111.00	1,111.00	08/03/13	
Standard process HIGH	1,672.00	1,672.00	08/03/13	
(where a permit is for a combined Part B and waste installation).				
Standard process LOW	838.00	838.00	08/03/13	
Standard process MEDIUM	1,560.00	1,560.00	08/03/13	
Standard process HIGH	1,870.00	1,870.00	08/03/13	
Reduced fee activities				
Reduced fee activities LOW	76.00	76.00	08/03/13	
Reduced fee activities MEDIUM	151.00	151.00	08/03/13	
Reduced fee activities HIGH	227.00	227.00	08/03/13	
PVR I & II combined				
PVR I & II combined LOW	108.00	108.00	08/03/13	
PVR I & II combined MEDIUM	216.00	216.00	08/03/13	
PVR I & II combined HIGH	326.00	326.00	08/03/13	
Vehicle refinishers				
Vehicle refinishers LOW	218.00	218.00	08/03/13	
Vehicle refinishers MEDIUM	349.00	349.00	08/03/13	
Vehicle refinishers HIGH	524.00	524.00	08/03/13	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges - Fees set by DEFRA in March 2013

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Admin Fee	50.00	50.00	08/03/2013	
Late payment fee (If payment not received within 8 weeks) where a part B is subject to E-PRTR Regulations reporting, add £99 to above amounts	50.00 99.00	50.00 99.00	08/03/13 08/03/13	
Transfer and Surrender				
standard process transfer	162.00	162.00	08/03/13	
standard process partial transfer	476.00	476.00	08/03/13	
new operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging Scheme	75.00	75.00	08/03/13	
Partial transfer of a permit authorising a reduced fee activity	45.00	45.00	08/03/13	
Joint Application to another authority of previous non compliance	51.00	51.00	08/03/13	
Environment Protection Act Fees set by DEFRA in 2013 within the Local Authority Permits for Part A (2) Installations & Small Waste Incineration Plant (Fees and Charges) (England) (No. 2) Scheme 2013 (Previous unchanged fees were carried forward together with amendments and fully adopted as the new package on 08/03/13 within the above document)				
Permits for Part A (2)				
Application Fee	3,218.00	3,218.00	08/03/13	
Additional fee for operating without a permit	1,137.00	1,137.00	08/03/13	
Annual Subsistence LOW	1,285.00	1,384.00	08/03/13	
Annual Subsistence MEDIUM	1,442.00	1,541.00	08/03/13	
Annual Subsistence HIGH	2,134.00	2,233.00	08/03/13	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Late Payment Fee (if payment not received within 8 weeks)	50.00	50.00	08/03/13	
Substantial Variation of permit	1,309.00	1,309.00	08/03/13	
Substantial Variation (change in operation process)	3,218.00	3,218.00	08/03/13	
Transfer	225.00	225.00	08/03/13	
Partial Transfer	668.00	668.00	08/03/13	
Surrender	668.00	668.00	08/03/13	
Part A (2) Mobile Plant Charges				
(Not Using Simplified Permits)				
Mobile plant, 1st & 2nd permits LOW	618.00	618.00	08/03/13	
Mobile plant, 1st & 2nd permits MEDIUM	989.00	989.00	08/03/13	
Mobile plant, 1st & 2nd permits HIGH	1,484.00	1,484.00	08/03/13	
(Simplified Permits)				
Mobile plant 3rd to 7th permits LOW	368.00	368.00	08/03/13	
Mobile plant 3rd to 7th permits MEDIUM	590.00	590.00	08/03/13	
Mobile plant 3rd to 7th permits HIGH	884.00	884.00	08/03/13	
Mobile plant for the 8th and subsequent permits LOW	189.00	189.00	08/03/13	
Mobile plant for the 8th and subsequent permits MEDIUM	302.00	302.00	08/03/13	
Mobile plant for the 8th and subsequent permits HIGH	453.00	453.00	08/03/13	
Temporary transfer for mobiles				
First transfer	51.00	51.00	08/03/13	
Repeat following enforcement or warning	51.00	51.00	08/03/13	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Substantial changes to s10 & s11 - Fees set by DEFRA in March 2013				
Standard process	1,005.00	1,005.00	31/03/13	
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00	31/03/13	
Reduced fee activities	98.00	98.00	31/03/13	
Subsistence charges can be paid in 4 equal installments paid on 1st April, 1st July, 1st October, and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36				
Licensing Act 2003 fees set by Home Office				
Application for the grant or renewal of a personal licence	37.00	37.00	06/11/05	
Temporary event notice	21.00	21.00	06/11/05	
Theft, loss, etc. of premises licence or summary	21.00	21.00	06/11/05	
Application for a provisional statement where premises being built etc	10.50	10.50	06/11/05	
Notification of change of name or address	10.50	10.50	06/11/05	
Application to vary licence to specify individual as premises supervisor	23.00	23.00	06/11/05	
Application for transfer of premises licence	23.00	23.00	06/11/05	
Interim authority notice following death etc. of licence holder	10.50	10.50	06/11/05	
Theft, loss etc. of certificate or summary	23.00	23.00	06/11/05	
Notification of change of name or alteration of rules of club	23.00	23.00	06/11/05	
Licensing Act 2003 fees set by Home Office (continued)				
Change of relevant registered address of club	23.00	23.00	06/11/05	
Theft, loss etc. of temporary event notice	10.50	10.50	06/11/05	
Theft, loss etc. of personal licence	10.50	10.50	06/11/05	
Duty to notify change of name or address	10.50	10.50	06/11/05	
Right of freeholder etc. to be notified of licensing matters	10.50	10.50	06/11/05	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Main Fee Levels				
Based on non domestic rateable value:				
Band A	£0 - £4300			
Band B	£4,301 - £33,000			
Band C	£33,001 - £87,000			
Band D	£87,001 - £125,000			
Band E	£125,001 and over			
New Applications and variation				
Band A	100.00	100.00	06/11/05	
Band B	190.00	190.00	06/11/05	
Band C	315.00	315.00	06/11/05	
Band D	450.00	450.00	06/11/05	
Band E	635.00	635.00	06/11/05	
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only)				
Band D x 2	900.00	900.00	06/11/05	
Band E x 3	1,905.00	1,905.00	06/11/05	
Annual charge^				
Band A	70.00	70.00	06/11/05	
Band B	180.00	180.00	06/11/05	
Band C	295.00	295.00	06/11/05	
Band D	320.00	320.00	06/11/05	
Band E	350.00	350.00	06/11/05	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Premises Licences^ (continued)				
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only)				
Band D x 2	640.00	640.00	06/11/05	
Band E x 3	1,050.00	1,050.00	06/11/05	
Additional Fees^				
^ There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of the licensing Act (Fees) Regulations 2005.				
Additional Premises licence fee				
Numbers in attendance at any one time				
5,000 - 9,999	1,000.00	1,000.00	06/11/05	
10,000 - 14,999	2,000.00	2,000.00	06/11/05	
15,000 - 19,999	4,000.00	4,000.00	06/11/05	
20,000 - 29,999	8,000.00	8,000.00	06/11/05	
30,000 - 39,999	16,000.00	16,000.00	06/11/05	
40,000 - 49,999	24,000.00	24,000.00	06/11/05	
50,000 - 59,999	32,000.00	32,000.00	06/11/05	
60,000 - 69,999	40,000.00	40,000.00	06/11/05	
70,000 - 79,999	48,000.00	48,000.00	06/11/05	
80,000 - 89,999	56,000.00	56,000.00	06/11/05	
90,000 and over	64,000.00	64,000.00	06/11/05	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional annual fee payable (if applicable)				
Numbers in attendance at any one time				
5,000 - 9,999	500.00	500.00	06/11/05	
10,000 - 14,999	1,000.00	1,000.00	06/11/05	
15,000 - 19,999	2,000.00	2,000.00	06/11/05	
20,000 - 29,999	4,000.00	4,000.00	06/11/05	
30,000 - 39,999	8,000.00	8,000.00	06/11/05	
40,000 - 49,999	12,000.00	12,000.00	06/11/05	
50,000 - 59,999	16,000.00	16,000.00	06/11/05	
60,000 - 69,999	20,000.00	20,000.00	06/11/05	
70,000 - 79,999	24,000.00	24,000.00	06/11/05	
80,000 - 89,999	28,000.00	28,000.00	06/11/05	
90,000 and over	32,000.00	32,000.00	06/11/05	
Club premises certificates				
New application variation				
Band A	100.00	100.00	06/11/05	
Band B	190.00	190.00	06/11/05	
Band C	315.00	315.00	06/11/05	
Band D	450.00	450.00	06/11/05	
Band E	635.00	635.00	06/11/05	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Annual charge				
Band A	70.00	70.00	06/11/05	
Band B	180.00	180.00	06/11/05	
Band C	295.00	295.00	06/11/05	
Band D	320.00	320.00	06/11/05	
Band E	350.00	350.00	06/11/05	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
ENVIRONMENTAL HEALTH				
ANNUAL LICENCES				
Animal boarding establishments	264.20	269.50	01/04/14	I
Animal Boarding change to Licence	47.90	48.90	01/04/14	I
Animal Boarding renewal (Animal Boarding Establishments Act 1963)	196.90	200.80	01/04/14	I
Breeding establishments for dogs (Breeding of Dogs Act 1973 and 1991)	196.90	200.80	01/04/14	I
Keeping of dangerous wild animals (Dangerous Wild Animals Act 1976)	196.90	200.80	01/04/14	I
Special treatment establishments (London Local Authority Act 1991)				
- Single treatment ¹ reduced to £184.60 if paid by 15th April 2013 ² reduced to 188.30 if paid before the licence expiry date plus 10 working days.	235.60 ¹	240.30 ²	01/04/14	I
- Multiple treatment ¹ reduced to £282.50 if paid by April 15th 2013 ² reduced to 288.15 if paid before the licence expiry date plus 10 working days.	343.70 ¹	350.60 ²	01/04/14	I
- variation of licence	69.40	70.80	01/04/14	I
- transfer of licence	68.30	69.70	01/04/14	I
- one day licence	61.20	62.40	01/04/14	I

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Performing Animals (Performing Animals (Regulations) Act 1925)				
Registration	98.90	100.90	01/04/14	I
Application to vary registration Certificate	47.90	48.90	01/04/14	I
	26.50	27.00	01/04/14	I
Pet Shops application	196.90	200.80	01/04/14	I
Pet Shops change to Licence (Pet Animals Act 1951)	47.90	48.90	01/04/14	I
Poisons (Poisons Act 1972)				
- Inclusion on list of persons entitled to sell poison	60.20	61.40	01/04/14	I
- Alteration of list	29.60	30.20	01/04/14	I
- Retention of name on list	60.20	61.40	01/04/14	I
Riding Establishments				
Riding establishments application	320.30	326.70	01/04/14	I
plus Vet Fees				
Application to change Licence Riding establishments (Riding Establishments Acts 1964-1970)	47.90	48.90	01/04/14	I
plus Vet Fees if applicable				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Notification to operate a Zoo	160.10	163.30	01/04/14	I
Application for a Zoo Licence plus Vet Fees	533.50	544.20	01/04/14	I
Zoo Licence application to change (Zoo Licensing Act 1981) plus Vet Fees	297.80	303.80	01/04/14	I
Sex Establishment Sex Establishment Application	2,000.00	2,040.00	01/04/14	I
Sex Establishment Licence application to change [Local Government (Miscellaneous Provisions) Act 1982]	1,000.00	1,020.00	01/04/14	I
Hypnotism consent (Hypnotism Act 1952)	116.30	118.60	01/04/14	I
Caravan and Camping Site	351.90	358.90	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Street Trading Licences				
Subject to review and a separate consultation for proposed street trading protocol				
Trading between 05:00 - 20:00				
Seven days per week	1,922.70	1,961.20	01/04/14	I
Six days per week	1,648.30	1,681.30	01/04/14	I
Five days per week	1,378.10	1,405.70	01/04/14	I
Four days per week	1,099.60	1,121.60	01/04/14	I
Three days per week	826.20	842.70	01/04/14	I
Two days per week	549.80	560.80	01/04/14	I
One day per week	276.40	281.90	01/04/14	I
Trading between 20:00 - 02:00				
Seven days per week	2,379.70	2,427.30	01/04/14	I
Six days per week	2,041.00	2,081.80	01/04/14	I
Five days per week	1,700.30	1,734.30	01/04/14	I
Four days per week	1,360.70	1,387.90	01/04/14	I
Three days per week	1,020.00	1,040.40	01/04/14	I
Two days per week	681.00	694.60	01/04/14	I
One day per week	340.70	347.50	01/04/14	I
These can be paid annually in advance				

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Temporary Street Trading Licences (up to 6 months) trading between 05.00 and 20.00				
Seven days per week	961.90	981.10	01/04/14	I
Six days per week	825.20	841.70	01/04/14	I
Five days per week	689.50	703.30	01/04/14	I
Four days per week	549.80	560.80	01/04/14	I
Three days per week	413.10	421.40	01/04/14	I
Two days per week	275.40	280.90	01/04/14	I
One day per week	138.70	141.50	01/04/14	I
Trading between 20.00 and 02.00				
Seven days per week	1,190.30	1,214.10	01/04/14	I
Six days per week	1,021.00	1,041.40	01/04/14	I
Five days per week	850.70	867.70	01/04/14	I
Four days per week	680.30	693.90	01/04/14	I
Thee days per week	510.00	520.20	01/04/14	I
Two days per week	340.70	347.50	01/04/14	I
One day per week	171.40	174.80	01/04/14	I
Daily Temporary Licence for special events	39.80	40.60	01/04/14	I
Duplicate Licence	42.80	43.70	01/04/14	I
Variations to existing Licences	90.80	92.60	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Stray Dog Service				
Administration Fee	10.00	10.00	01/04/12	
Stray Dog service is outsourced and is contracted to Gemini. The fees are set for 3 years.				
Weekdays 09.00 - 16.59	50.00	50.00	01/04/12	
Weekdays 17.00 - 21.59	60.00	60.00	01/04/12	
Weekdays 22.00 - 08.59	70.00	70.00	01/04/12	
Weekends 09.00 - 16.59	60.00	60.00	01/04/12	
Weekends 17.00 - 08.59	70.00	70.00	01/04/12	
Bank Holidays	70.00	70.00	01/04/12	
Charge per day per dog/part day	11.00	11.00	01/04/12	
Land Quality Reports				
Written report that takes less than 2 hours to complete:				
a) 5 working day response (where available and on request)	429.70 *	438.30 *	01/04/14	I
b) 20 working day response	216.70 *	221.00 *	01/04/14	I
For every hour over 2 hours	74.70 *	76.20 *	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<p>5 – YEAR LICENCE HMO Licensing Basic fee per unit of accommodation (i.e. accommodation which is occupied by a single household as defined in Sec 258 of the Housing Act 2004 e.g., a bed-sit or bedroom in a shared house. In the case of a flat in multiple occupation each bedroom will count as a separate unit.</p> <p>Discounted rate per unit for landlords accredited through the London Landlord Accreditation Scheme (LLAS) or membership of a recognised Landlord's Association (i.e. an association where members sign up to a code of practice that has been approved e.g. the National Landlords Association</p> <p>Discounted rate per unit for Registered Charity or non-profit making organisation</p> <p>Assistance in filling in the application form or a site visit prior to the form being submitted</p>	<p align="center">125.50</p> <p align="center">104.10</p> <p align="center">62.30</p> <p align="center">57.20</p>	<p align="center">128.00</p> <p align="center">106.20</p> <p align="center">63.50</p> <p align="center">58.30</p>	<p align="center">01/04//14</p> <p align="center">01/04//14</p> <p align="center">01/04//14</p> <p align="center">01/04//14</p>	<p align="center">I</p> <p align="center">I</p> <p align="center">I</p> <p align="center">I</p>

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Licence variations e.g. registering a change of ownership, change of managing agent or changes in the use of layout of the property	104.10	106.20	01/04/14	I
Failure to complete application within 6 months from date received by the Council	104.10	no refund of fee	01/04/14	I
Renewal of HMO Licence	62.30	63.50	01/04//14	I
Fee for each type of Statutory Notice served under the Housing Act 2004 with the ability to add the cost of any report required from external experts such as Gas, Electricity or Structural Surveyors.	452.30	461.30	01/04/14	I
Fee per visit for Housing Inspection and Assessments for Immigration	122.40 *	124.80 *	01/04/14	I
Caravan site licence	351.90	358.90	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Gambling Act 2005 Bingo Club premises Fees set by LA (subject to maxima set by Govt)				
New premises application	3,152.90	3,216.00	01/04/14	I
Annual fee	617.10	629.40	01/04/14	I
Application to vary	1,035.30	1,056.00	01/04/14	I
Application to transfer	518.20	528.60	01/04/14	I
Application for reinstatement	803.80	819.90	01/04/14	I
Application for a provisional statement	1,072.10	1,093.50	01/04/14	I
License application (provisional statement holders)	803.80	819.90	01/04/14	I
Betting shop				
New premises application	1,050.60	1,071.60	01/04/14	I
Annual fee(maximum annual fee that can be charged is £600)	600.00	600.00	01/04/14	I
Application to vary	786.50	802.20	01/04/14	I
Application to transfer	518.20	528.60	01/04/14	I
Application for reinstatement	803.80	819.90	01/04/14	I
Application for a provisional statement	1,072.10	1,093.50	01/04/14	I
License application (provisional statement holders)	803.80	819.90	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Betting premises tracks				
New premises application	2,500.00	2,550.00	01/04/14	I
Annual fee	810.90	827.10	01/04/14	I
Application to vary	1,035.30	1,056.00	01/04/14	I
Application to transfer	518.20	528.60	01/04/14	I
Application for reinstatement	776.30	791.80	01/04/14	I
Application for a provisional statement	2,484.80	2,534.50	01/04/14	I
License application (provisional statement holders)	776.30	791.80	01/04/14	I
Family Entertainment centres				
New premises application	1,407.60	1,435.80	01/04/14	I
Annual fee	617.10	629.40	01/04/14	I
Application to transfer	518.20	528.60	01/04/14	I
Application for reinstatement	776.30	791.80	01/04/14	I
Application for a provisional statement	1,439.30	1,468.10	01/04/14	I
License application (provisional statement holders)	807.90	824.10	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Adult gaming centres				
New premises application	1,429.10	1,457.70	01/04/14	I
Annual fee	617.10	629.40	01/04/14	I
Application to transfer	518.20	528.60	01/04/14	I
Application for reinstatement	776.30	791.80	01/04/14	I
Application for a provisional statement	1,387.20	1,414.90	01/04/14	I
License application (provisional statement holders)	776.30	791.80	01/04/14	I
 Scrap Metal Dealers Act 2013				
Application for a new scrap metal site licence	908.00	908.00	01/10/13	
Application For a new scrap metal collectors licence	250.00	250.00	01/10/13	
Application For a variation of an existing licence Site licence to a collectors licence	132.00	132.00	01/10/13	
ApplicationFor a variation of an existing licence Collectors licence to a site licence	700.00	700.00	01/10/13	
Application For a variation of an existing licence not listed above	180.00	180.00	01/10/13	
Renewal application for a site licence under Scrap Metal Dealers Act 2013	728.00	728.00	01/10/13	
Renewal application for a collectors licence under Scrap Metal Dealers Act 2013	224.00	224.00	01/10/13	
Renewal application for a collectors licence under Scrap Metal Dealers Act 2013	51.00	51.00	01/10/13	

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

Children, Adults and Housing Learning & Achievement

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
1 Europa Centre				
1a Visits				
French, German, Spanish				
5 native speakers (for up to 30 learners)				
3 native speakers (for up to 15 learners)				
Charges per term				
Duration 1.5 hours, 15 students or less	187.00 - 199.00	167.00	01/09/2013	R
Duration 1.5 hours, 16-30 students	255.00 - 263.00	258.00	01/09/2013	I
Duration 2 hours, 15 students or less	245.00 - 260.00	213.00	01/09/2013	R
Duration 2 hours, 16-30 students	330.00 - 350.00	333.00	01/09/2013	I
Additional Assistants at Europa Centre (per hour)	25.00	25.00	01/09/2013	
Charge for staff supervision costs for using lunch facility	20.00	20.00	01/09/2013	
Hire of class space during visit (per half day)	25.00	25.00	01/09/2013	
1b Foreign Language Courses				
Young learner classes (after-school & Saturday) (30 Lessons of 45 minutes - annual cost paid termly)	168.00	171.00	01/09/2013	I
Secondary (GCSE Support-per lesson 60 lessons over 2 years)	6.60	6.60	01/09/2013	
1c Hire of the Centre (non educational)				
Half Day (10:00am - 12.30 or 1pm to 3.30pm)	200.00	200.00	01/09/2013	
Full Day (10:00am to 3.30pm)	400.00	400.00	01/09/2013	
Evening Hire (per Hour)	75.00	75.00	01/09/2013	
Input of any additional Europa Centre assistants (in addition to the supervisory member of staff already present) (per hour, pro ra	25.00	25.00	01/09/2013	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

R - Reviewed by Service and reduced

Children, Adults and Housing Learning & Achievement

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
1d Hire of the Centre (educational institutions)				
Half Day (10am-12.30 or 1pm-3.30pm) with advisory input	350.00	350.00	01/09/2013	
Full Day (10am-3.30pm) with advisory input	650.00	650.00	01/09/2013	
Full Day (10am-3.30pm) to include half-day advisory input	550.00	550.00	01/09/2013	
Full Day (10am-3.30pm) independently run	400.00	400.00	01/09/2013	
Evening Hire (per hour)	35.00	35.00	01/09/2013	
1e Language Assistant Support in schools (per hour - 2 hour minimum)	30.00	35.00	01/09/2013	I
1f Transalation/interpeting Services - Prices quoted per job				
1g Mobile Europa				
1 visit of 1.5 hours	300.00	300.00	01/09/2013	
2 visits of 1.5 hours (same day)	550.00	550.00	01/09/2013	
3 visits of 1.5 hours (same day)	800.00	800.00	01/09/2013	
1h Consultation, Training & INSET - contact Europa for details Costs vary depending upon activity (consultation, adviser travelling to educational establishment, attendance of courses etc. - Prices quoted per job				
1g Adult Evening Courses				
French, German, Spansish and Italian	198.00	198.00	01/09/2013	
British Sign Language - Level 1	411.00	411.00	01/09/2013	
British Sign Language - Level 2	599.00	570.00	01/09/2013	
British Sign Language - Level 2 continuing from level 1	520.00	520.00	01/09/2013	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

R - Reviewed by Service and reduced

RESOURCES

Head of Exchequer Services

(A) Statutory and Nationally Agreed Charges as set by Havering in conjunction with Other Boroughs & The Magistrates Courts

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Legal Fees				
Recovery of Rates/Community Charge/Council tax				
Summons Council Tax (inc £3 paid to the court)	105.00	105.00	01/04/11	
Liability Order	10.00	10.00	01/04/10	
Summons NNDR (inc £3 paid to the court)	180.00	180.00	01/04/11	
Liability Order NNDR	47.00	47.00	01/04/11	
Means Enquiry Summonses Council Tax (£240.00 paid to the court)	325.00	325.00	01/04/10	
Arrest Warrants with Bail Council Tax (inc. £25 paid to the court)	110.00	110.00	01/04/10	
Arrest Warrants without Bail Council Tax (inc. £25 paid to the court)	130.00	130.00	01/04/10	
Committal Order Council Tax	40.00	40.00	01/04/10	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Licences to Assign (Seal)	420.00	420.00	1.4.14	I/N
Licence to Alter	420.00	420.00	1.4.14	I/N
Sale of Council Houses - Mortgage Fees	127.00	127.00	1.4.14	I/N
Mortgage Redemption Fee				
- early redemption	116.00	116.00	1.4.14	I/N
- complete term	60.00	60.00	1.4.14	I/N
Deeds of release for pre-emption discount repayment	135.00	135.00	1.4.14	I/N
Release from Mortgage Covenant	85.00	85.00	1.4.14	I/N
Second Charge Questionnaire	90.00	90.00	1.4.14	I/N
Enquiries re: Discount repayment from Commercial sources	65.00	65.00	1.4.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Administration fee re:enquiries from commercial sources on 2nd charges	47.00 *	48.00 *	1.4.14	I/N
Reserve/Access Licences				
- single payment	50.00	51.00	1.4.12	I
- annual payment	21.00	21.00	1.4.14	I/N
Lease of shops/offices				
- town centre	620.00	630.00	1.4.14	I/N
- other	460.00	470.00	1.4.14	I/N
Complex Commercial Leases (fees dependent on complexity, urgency and time costs to be capped at £2,000 ex vat)				
Sale of surplus land/property - Fees dependent on consideration payable N.B. All other conveyancing costs where Council can charge when terms so provide are by agreement in terms of solicitors Remuneration Order 1972.				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<i>Planning Agreements (Section 106 Town and Country Planning act 1990)</i> <i>-Fee dependent on work done subject to minimum fee per agreement</i>	500.00	500.00		
Unilateral Undertaking - Dependent on work done subject to minimum fee	350.00	350.00		
Legal Charges				
S38 Highways Act 1980 Supervision				
Section 278 Highways Act 1980				
Highway Agreements (Minimum Fee)	390.00	400.00	1.4.14	I/N
Local Land Charges				
Certain fees are laid down in regulations made under the Local Land Charges Act 1975.				
Fees for Official Local Land Charge Certificates				
Registration of a charge in Part II of the registers	70.00	70.00	1.4.11	
Filing a definitive certificate of the Lands Tribunal under Rule 10(3)	2.50	2.50	1.4.09	
Filing a judgement order or application for the variation or cancellation of an entry in Part II on the Register	7.00	7.00	1.4.09	

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Registration of any other charge	8.00	8.00	1.4.10	
Inspection of documents filed under Rule 10 in respect of each parcel of land	nil	nil	1.4.09	
And in addition in respect of each parcel of land one where rule 11 (3) of the search extends to more than one parcel, subject to a maximum of 16.00	nil	nil	1.4.09	
Official search (including issue of official certificate of search)				
a) in only the part of the register	4.00	4.00	1.4.10	
b) in the whole of the register - post or fax	15.00	15.00	1.4.10	
c) in the whole of the register - where the requisition is made by electronic means in accordance with rule 16	10.00	10.00	1.4.10	
And in addition in respect of each parcel of land above one, where under Rule 11 (3) more than one parcel is included in the same requisition 0 (whether the requisition is for a search in the whole as in any part of the register) subject to a maximum of 9.8	2.00	2.00	1.4.10	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	1.50	1.50	1.4.10	
Office copy of any plan or other document filed pursuant to these rules				
Personal Searches in whole or part of the Register	nil	nil	1.7.10	
Extract of register in place of personal search	15.00	15.00	1.7.10	
CON29(R) Enquiries				
One parcel of land	70.00	70.00	1.4.10	
Several parcels of land				
- first extra parcel				
- each addition	29.50	30.00	1.4.09	
(fees that exceed 100 to be fixed by arrangement)				
Update Search Fee	50.00	50.00	1.4.09	
Part 2 Enquiries				
Each printed enquiry	17.00	17.00	1.4.09	
With exception to Question 4	26.50	27.00	1.4.14	I/S
Each additional enquiry	28.50	29.00	1.4.14	I/S
With exception of surrounding area enquiries	42.00	42.00	1.4.09	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Provision of access data to external body to answer CON29(R) and (O) questions Data for CON 29(R) questions	nil	nil	1.7.10	
Certified Copy of Land Search	11.00	11.00	1.4.10	
Copying Charges - Legal Documents				
First Page	2.00 *	2.00 *	1.4.11	
Subsequent pages	0.20 *	0.20 *	1.4.11	
Certified copy of transactional documents	35.00	35.00	1.4.11	
Certified copy of extract of Highways Register	28.00	28.00	1.4.12	I/N
Street Naming & Numbering				
1 new property/ house or premise name change (to include property conversions up to 4 units)	55.00 *	56.00 *	1.4.14	I/N
New Addresses - (Block names included) in an existing road				
1-5 plots	55.00 *	56.00 *	1.4.14	I/N
6-25 plots	75.00 *	77.00 *	1.4.14	I/N
26-45 plots	160.00 *	165.00 *	1.4.14	I/N
46-100 plots	210.00 *	215.00 *	1.4.14	I/N
100+ plots	320.00 *	330.00 *	1.4.14	I/N
New Addresses plus new road names				
1-5 plots	100.00 *	105.00 *	1.4.12	
6-25 plots	140.00 *	145.00 *	1.4.12	
26-45 plots	300.00 *	305.00 *	1.4.12	
46-100 plots	400.00 *	410.00 *	1.4.12	
100+ plots	600.00 *	615.00 *	1.4.12	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<u>Use of Council Chamber and Committee Rooms – Town Hall</u>				
Council Chamber				
Monday to Friday - per whole day	326.00	333.00	1.4.14	I/N
Monday to Friday - per half day	163.00	167.00	1.4.14	I/N
Weekends - per whole day	453.00	462.00	1.4.14	I/N
Weekends - per half day	227.00	232.00	1.4.14	I/N
Evenings - after 6pm (Fridays and weekends only)	198.00	202.00	1.4.14	I/N
Committee Room 3				
Monday to Friday - per whole day	204.00	208.00	1.4.14	I/N
Monday to Friday - per half day	102.00	104.00	1.4.14	I/N
Monday to Friday - per 2 hour session.	76.00	78.00	1.4.14	I/N
Evening - after 6pm (Fridays and weekends only)	102.00	104.00	1.4.14	I/N
Other Committee Rooms - per hour (daytime & evening)				
Room 1	25.00	30.00	1.4.14	I/N
Room 2	25.00	30.00	1.4.14	I/N
Room 4	18.00	20.00	1.4.14	I/N
<u>Lettings to Charities and Voluntary Organisations</u>				
Lettings to charities and voluntary organisations will usually attract a 50% discount.				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Land and Property Services Various charges for services to private sector				
Democratic Services Copies of the Constitution	25.00	26.00	1.4.14	I/N
All Departments Local Government (Access to Information) Act 1985 Inspection of papers in background paper list				
Copying Supply of photocopies of background papers				
- first page	2.00 *	2.00 *	1.4.14	
- cost per additional page	0.25 *	0.20 *	1.4.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Electoral Registration				
Sale of Electoral Registers				
Data format	20.00	20.00	1.2.01	
-Additional charge per 1000 entries	1.50	1.50	1.2.01	
Paper format	10.00	10.00	1.2.01	
-Additional charge per 1000 entries	5.00	5.00	1.2.01	
Registration Certificate	16.75	17.00	1.4.14	I/N
Charge for each additional year checked	5.35	5.40	1.4.14	I/N
Ward Map	3.50	3.60	1.4.14	I/N
Photocopying				
- first page	2.75 *	2.00 *	1.4.14	I/N
- cost per additional page	0.25 *	0.20 *	1.4.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Education Appeals <u>Admission appeals</u>	Vat Inclusive			
Per appeal withdrawn before processing	No charge	No charge	1.4.14	I/N
Per processed appeal withdrawn less than three weeks before hearing	136.00	139.00	1.4.14	I/N
Per appeal withdrawn once papers for hearing have been distributed	162.00	166.00	1.4.14	I/N
Per appeal heard	216.00	221.00	1.4.14	I/N
Per appeal referred to the Secretary of State alleging maladministration. Charge to be agreed on basis of work required at hourly rate of:	42.00	43.00	1.4.14	I/N
Per appeal subject to judicial review proceedings. Charge to be agreed on basis of work required at hourly rate of:	42.00	43.00	1.4.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Legal & Democratic Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Education Appeals Exclusion reviews				
Per review withdrawn before processing	No charge	No charge	1.4.14	I/N
Per processed review withdrawn less than three weeks before hearing	134.00	137.00	1.4.14	I/N
Per review withdrawn once papers for hearing have been distributed	159.00	162.00	1.4.14	I/N
Per review heard	270.00	275.00	1.4.14	I/N
- for first hour of hearing and up to four hours of the clerk's time after the hearing; plus				
- for each subsequent hour or part of an hour of hearing; plus	60.00	62.00	1.4.14	I/N
- for each subsequent hour or part of an hour of clerk's time	42.00	43.00	1.4.14	I/N
Per review referred to the Secretary of State alleging maladministration - Charge to be agreed on basis of work required at hourly rate of:	42.00	43.00	1.4.14	I/N
Per review subject to judicial review proceedings - Charge to be agreed on basis of work required at hourly rate of:	42.00	43.00	1.4.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
FINES				
Adults	0.27	0.28	01/04/14	I/N
Children	0.13	0.14	01/04/14	I/N
Spoken Words	0.27	0.28	01/04/14	I/N
Lost Tickets	3.60	3.70	01/04/14	I/N
Lost Items - Replacement Cost (Min charge £10)	0.00	0.00	01/04/14	I/N
Pre Overdue by e mail only	0.00	0.00	01/04/14	I/N
Overdue notifications				
1st Overdue (E-Mail)	0.00	0.00	01/04/14	I/N
1st Overdue (Text/Telephone)	0.17	0.18	01/04/14	I/N
1st Overdue (Post)	1.12	1.14	01/04/14	I/N
2nd Overdue				
Reservations				
Adult (E-mail)	1.14	1.16	01/04/14	I/N
Adult (Text/Telephone)	1.33	1.36	01/04/14	I/N
Adult (Post)	1.73	1.76	01/04/14	I/N
Children	0.00	0.00	01/04/14	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Items not held within borough				
Adult	2.65	2.70	01/04/14	I/N
British Library Loans (plus postage)		12.55	01/04/14	New charge
Children	0.00	0.00	01/04/14	
CDs per week - Singles	1.22	1.22	01/04/13	
- Sets	2.20	2.24	01/04/14	I/N
Spoken Word per 3 weeks (registered blind exempt)	1.17	1.20	01/04/14	I/N
DVDS per week	3.00	3.06	01/04/14	I/N
Music Scores(3 Months) Cost to be agreed with customer before progressing order				
Photo Copies				
B/W A4	0.30 *	0.31 *	01/04/14	I/N
B/W A3	0.35 *	0.36 *	01/04/14	I/N
Colour A3 (Photocopy)	2.00 *	2.04 *	01/04/14	I/N
Colour A4 (Photocopy)	1.50 *	1.43 *	01/04/14	I/N
Photo copying single sided		0.31 *	01/04/14	New charge
Photo copying double sided		0.47 *	01/04/14	New charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
People's Network-Printing				
B/W A4 (Printout per page)	0.30 *	0.31 *	01/04/14	I/N
Colour A4 (Printout per page)	1.40 *	1.43 *	01/04/14	I/N
People's Network-Usage				
1st Hour				
Elect Equipment i.e. Lap Top Charging per day etc.	1.00	1.00	01/04/12	I/N
Elect Equipment i.e. Mobile Phone charging per day etc.	1.00	1.00	01/04/12	I/N
All other elect appliances	1.00	1.00	01/04/12	I/N
Room Hire (3 Hour Session)				
Upminster per hour	20.00	20.00	01/04/12	
Upminster-After 8pm £25 locking up fees	25.00	25.00	01/04/12	
Hornchurch 1st hour Large meeting room	25.00	25.00	01/04/12	
Additional hours Large meeting room	20.00	20.00	01/04/12	
Hornchurch-After 10pm £25 locking up fees	25.00	25.00	01/04/12	
Hornchurch Class Room One per hour	20.00	20.00	01/04/12	
Hornchurch Class Room Two per hour	15.00	15.00	01/04/12	
Elm Park Meeting Room per hour	20.00	20.00	01/04/12	
Rainham Library large room per hour		20.00	01/04/14	New charge
Rainham Library small Room per hour		15.00	01/01/14	New charge
Notice of cancellation of room hire under 24 hours - 50% of room hire fee			01/01/14	New charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Romford 1st hour Large meeting room	25.00	25.00	01/04/12	
Additional hours Large meeting room	20.00	20.00	01/04/12	
Romford-After 8pm £25 locking up fees	25.00	25.00	01/04/12	
Exhibitions (per week)				
Upminster at exhibitors liability for one week	0.00	0.00	01/04/12	
Hornchurch at exhibitors liability for one week	0.00	0.00	01/04/12	
Cost of Recovery				
Accounts owing up to £99.00		10.00	01/04/14	New charge
Accounts owing £100 plus		20.00	01/04/14	New charge
Cost of Digital images				
Image on disc (incl disc)		3.50 *	01/04/14	New charge
Image on USB (excl USB)		3.50 *	01/04/14	New charge
Image on Paper - price on application* plus postage				
Commercial Reproduction - price on application*				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
(a) Saturday Morning Music School (32 sessions per year including 2 concerts)				
(b) Wednesday and Weekday Music Centre (32 sessions per year including 2 concerts)				
Registration Fee	94.70	97.00	01/04/2014	I/N
Individual Lesson	152.50	157.50	01/04/2014	C
Group Lesson – 2 pupils	103.10	105.00	01/04/2014	I/N
Group Lesson – 3 pupils	68.80	70.00	01/04/2014	I/N
Keyboard Class - 2013/14 only	52.00			
Music Kindergarten	42.35	43.20	01/04/2014	I/N
Young Musicians Registration Fee	54.50	55.00	01/04/2014	I/N
Young Musicians Instrumental Class (group of 4)	52.00	52.50	01/04/2014	I/N
(c) Associate Ensemble Membership				
Associate Member (Secondary)	42.35	45.50	01/04/2014	C
Associate Member (Primary)	30.80	32.00	01/04/2014	C
Associate Member (Adult)	45.50	45.50	01/04/2013	No change

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
d) Hire of Instruments (Annual Charge)	32.00	32.00	01/04/2013	No change
e) Scholarship				
Secondary - Individual Lesson (30 mins)	127.75	132.25	01/04/2014	C
Secondary - Individual Lesson (15 mins) <i>Scholarships are no longer offered to primary age children</i>	84.75	87.75	01/04/2014	C
f) Administration fees				
Examination entries		1.50	01/04/2014	New Charge
Assisted Instrument Purchase Scheme		5.00	01/04/2014	New Charge
Late payment fee (SWMC)		5.00	01/04/2014	New Charge
Late cancellation fee (SWMC)		1/3 of tuition fees	01/04/2014	New Charge
g) Exam fees including any required piano accompaniment are <i>collected on a cost recovery basis (accompaniment required for most instruments except piano/guitar/percussion)</i>				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Culture, Community & Economic Development
Head of Culture & Leisure Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
h) Peripatetic tuition in schools and colleges (per hour pro rata)				
<i>Note: these charges were historically treated as internal education recharges. Due to change of Directorate and increasing numbers of Academies, they are included in the fees report for the first time.</i>				
Academies and non-LA				
Basic	40.60	41.00	01/04/2014	C
Over 15 hours per week	39.00	40.00	01/04/2014	C
Over 25 hours per week	37.50	38.50	01/04/2014	C
LA schools in Havering				
Basic	38.00	38.50	01/04/2014	C
Over 10 hours per week	37.25	38.50	01/04/2014	C
Over 15 hours per week	36.50	37.50	01/04/2014	C
Over 25 hours per week	35.00	36.00	01/04/2014	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Culture, Community & Economic Development
Head of Culture & Leisure Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Music School				
i) Direct Debit (weekly cost, charged over 52 weeks) <i>Charges approved for pilot scheme in Autumn Term 2013 No increases proposed but fees included for first time in fees report</i>				
Bronze (36 shared 20mn lessons, Theory & 30mn Ensemble)				
First instrument		6.50	01/04/2014	New Charge
Second instrument		5.00	01/04/2014	New Charge
Third instrument		3.75	01/04/2014	New Charge
Silver (36 shared 30mn lessons, Theory, 60mn Ensemble & Summer School)				
First instrument		10.50	01/04/2014	New Charge
Second instrument		8.00	01/04/2014	New Charge
Third instrument		5.50	01/04/2014	New Charge
Gold (36 indiv lessons, Theory class, unlimited Ensembles & Summer School)				
First instrument		16.00	01/04/2014	New Charge
Second instrument		13.00	01/04/2014	New Charge
Third instrument		11.00	01/04/2014	New Charge

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture & Leisure Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Music School i) Direct Debit (weekly cost, charged over 52 weeks) <i>See note above</i></p> <p>Kindergarten</p> <p>One ensemble only Unlimited ensembles only</p>		<p>3.00</p> <p>3.00 5.75</p>	<p>01/04/2014</p> <p>01/04/2014 01/04/2014</p>	<p>New charge</p> <p>New charge New charge</p>

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Photocopying per A4 sheet (minimum charge £1)	0.20 *	0.20 *	01/04/12	No Change
Photocopying of plans (per sheet)	17.85 *	18.20 *	01/04/14	
Planning History (per site)	23.00	23.50		
Building Control History (per site)	23.00	23.50		
Other Planning requests - per hour (minimum 1/2 hour)	67.30	68.65		
Other Building Control requests - per hour	67.30	68.65		
[The Building (Local Authority Charges) Regulations 2010]				
Committee reports (available from website for free)				
Planning Decision Notices	17.85 *	18.20 *		
Building Control Approvals and Completion Certificates	17.85	18.20		
Planning Enquiry Letter (per response)	23.00	23.50		
Building Control Enquiry Letter (per response)	23.00	23.50		
Pre-application advice (Major Development)	1,479.00 *	1,509.00 *		
Pre-application advice (Minor Development)	739.50 *	754.00 *		
Section 106 Monitoring - A percentage of the total tariff payment required				
Demolition Notices (larger sites will be assessed separately. Customers are invited to contact Building Control for a bespoke price)	135.00	138.00		
Building Control - Dangerous Structure charge - 8am - 5pm - per hour	67.30	68.60		
Building Control - Dangerous Structure charge - 5pm - 8am - per hour (Travelling costs will also be charged as appropriate as well as Dangerous	101.25	103.30		

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Registrar of Births, Deaths and Marriages and Civil Partnerships				
Places of Worship Registration Act 1855 Section 5 Certification of place of meeting for religious worship	28.00	28.00	01/04/98	
Marriage Act 1949 Section 27 (6) Entry In marriage/civil partnership notice book	35.00	35.00	01/04/12	
Section 41(6) Registration of building for solemnization of marriages	120.00	120.00	01/04/98	
Section 51 Fee of registrar for attending marriage/civil partnership				
i) at a register office	45.00	45.00	01/04/12	
ii) at a registered building or at a place where the house hold or detained person usually resides	80.00	80.00	01/04/12	
iii) Fee of Superintendent Registrar for attending marriage/ civil partnership at the place where a housebound or detained person usually resides	49.00	49.00	01/04/12	
Section 64(1) Certified copy of entry issued under the subsection				
i) When application is made at the time of registering	4.00	4.00	01/04/12	
ii) After the time of registration	7.00	7.00	01/04/10	
Certified copy of entry for Civil Partnerships				
i) At the time of registration	4.00	4.00	01/04/12	
ii) After the time of registration	10.00	10.00	01/04/10	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Section 64(2) General serch of indexes of register of books kept by superintendent registrars	18.00	18.00	01/04/04	
Certified copy of entry issued under that sub-section	10.00	10.00	01/04/12	
Section 65(2) Certified copy of entry ,following search of indexes kept at General Register Office	10.00	10.00	01/04/10	
Births, Deaths Registration Act 1953 Section 30(2) certified copy of entry following search of indexes kept at General Register Office	10.00	10.00	01/04/10	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
REGISTRAR OF BIRTHS, DEATHS AND MARRIAGES AND CIVIL PARTNERSHIP				
Off site attendance to Officiate at an approved premise wedding/civil partnership				
Monday to Friday	396.00	396.00	01.04.12	C
Saturday	480.00	480.00	01.04.12	C
Sunday/ Bank Holiday	600.00	600.00	01.04.12	C
Langtons Hall-New Approved Premise				
High Season (March-October) ~ Fri to Sun Now includes red carpet				
Monday to Thursday	305.00	305.00	01.04.12	C
Friday	430.00	430.00	01.04.13	C
Saturday	625.00	625.00	01.04.13	C
Sunday/ Bank Holiday	710.00	710.00	01.04.13	C
Low Season (November-February)~ Fri to Sun now includes red carpet				
Monday to Thursday	255.00	255.00	01.04.12	C
Friday	380.00	380.00	01.04.13	C
Saturday	485.00	485.00	01.04.13	C
Sunday/ Bank Holiday	610.00	610.00	01.04.13	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
On site attendance to Officiate at a wedding/civil partnership at Langtons House				
High Season (March-October)				
Monday to Thursday	183.00	183.00	01.04.12	C
Friday	300.00	300.00	01.04.12	C
Saturday	380.00	380.00	01.04.12	C
Sunday/ Bank Holiday	578.00	578.00	01.04.12	C
Low Season(November-February)				
Monday to Thursday	162.00	162.00	01.04.12	C
Friday	270.00	270.00	01.04.12	C
Saturday	330.00	330.00	01.04.12	C
Sunday/ Bank Holiday	500.00	500.00	01.04.12	C
Other Civil Ceremonies				
Naming Ceremonies / Re-affirmation of vows				
* (prices include VAT) - Langtons Wedding Rooms				
High Season (March - October)				
Monday to Thursday	183.00 *	183.00 *	01.04.12	C
Friday	300.00 *	300.00 *	01.04.12	C
Saturday	380.00 *	380.00 *	01.04.12	C
Sunday	578.00 *	578.00 *	01.04.12	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Low Season (November - February)				
Monday to Thursday	162.00 *	162.00 *	01.04.12	C
Friday	270.00 *	270.00 *	01.04.12	C
Saturday	330.00 *	330.00 *	01.04.12	C
Sunday	500.00 *	500.00 *	01.04.12	C
Silver Wedding /Civil Partnership Package (Mon - Thurs)		750.00	01.04.14	New Charge
Silver Wedding /Civil Partnership Package (Friday)		1,000.00	01.04.14	New Charge
Gold Wedding/Civil Partnership Package	1,900.00	1,900.00	01.04.12	C
Platinum Wedding Package	2,200.00	2,200.00	01.04.12	C
Naming Ceremonies / Re-affirmation of vows * (prices include VAT) - Langtons Hall				
High Season (March - October)				
Monday to Thursday	305.00 *	305.00 *	01.04.12	C
Friday	405.00 *	405.00 *	01.04.12	C
Saturday	600.00 *	600.00 *	01.04.12	C
Sunday	685.00 *	685.00 *	01.04.12	C
Low Season (November - February)				
Monday to Thursday	255.00 *	255.00 *	01.04.12	C
Friday	355.00 *	355.00 *	01.04.12	C
Saturday	460.00 *	460.00 *	01.04.12	C
Sunday	585.00 *	585.00 *	01.04.12	C
(An Additional £30 is charged if any ceremony falls on any of the following three days: Valentine's day, Christmas Eve or New Year's Eve)				
Individual Citizenship ceremony	140.00	140.00	01.04.12	C
Wedding Rehearsal fee(per half hour)	36.00	36.00	01.04.12	C
(An Additional £30 is charged if a ceremony falls on any of the following three days: Valentine's day, Christmas Eve or New Year's Eve)				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Langtons Hall Hire (Hourly)				
Monday-Friday 9.00-19.00	27.00	27.00	01.04.12	C
Monday-Thursday 19.00-24.00	38.00	38.00	01.04.12	C
Friday Evening, Saturday and Sunday	75.00	75.00	01.04.12	C
(A discount of 20% applies for bookings of more than 6 hours at the weekend)				
Langtons Room Hire (Hourly)				
at all times	27.00	27.00	01.04.12	C
(A discount of 30% applies for Charity/Community groups by application)				
Copy Certificate fast-track service+				
Within 24 hours	10.00 +	10.00	01.04.12	C
Within 1 hour++	25.00 +	25.00	01.04.12	C
(+charges in addition to statutory fee for charge of actual certificate)				
(++ To be a 'while you wait' service from 11/12)				
Change of ceremony appointment fee	25.00	25.00	01.04.12	C
Hire of Red Carpet	25.00	25.00	01.04.12	C
Hire of Round tables		30.00	01.04.14	New Charge
Sponsorship for Langtons Ceremony Brochure (price includes VAT for 10/11 but not applied for 09/10)				
Whole A5 page -portrait	560.00	560.00	01.04.12	C
Half A5 Page - Landscape	305.00	305.00	01.04.12	C
Quarter A5 Page - Portrait	180.00	180.00	01.04.12	C
Back Cover - Whole A5 Page - Portrait	1,120.00	1,120.00	01.04.12	C
Inside Back Cover - Whole A5 Page - Portrait	840.00	840.00	01.04.12	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Nationality Checking Service				
Single Adult	60.00	60.00	01.04.12	C
Married Couple	85.00	85.00	01.04.12	C
Child	35.00	35.00	01.04.12	C
Non-Refundable +++ appointment fee for Notice of Marriage (Saturdays) (payable in addition to the statutory fee) (+++applies to non-attendees only)	25.00	25.00	01.04.12	C

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Head of Asset Management

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<u>Market Charges</u>				
Licenced Traders -Monthly Charges(Includes Weds,Fri & Sat Markets)				
Markets- All Locations				
Ground space/ 6ft frontage	169.50	169.50	01/04/13	No Change
Lighting-monthly per point	11.60	11.60	01/04/13	No Change
Extra Land(Daily Charges)	5.30	5.30	01/04/13	No Change
Other one-off charges				
Nomination of Licence	253.00	253.00	01/04/13	No Change
Nomintation of Licence to member of Family	183.00	183.00	01/04/13	No Change
Other alterations to Licences	42.00	42.00	01/04/13	No Change
<u>Market Charges</u>				
Casual Traders-Daily Charges				
Casual Licence – Saturday Market – Ground Space of 6ft frontage	22.50	22.50	01/04/13	No Change
Casual Licence – Wed or Friday Market – Ground Space of 6ft frontage	15.25	15.25	01/04/13	No Change
Lighting Charges-Per point per day	2.55	2.55	01/04/13	No Change
Extra Land per day	5.30	5.30	01/04/13	No Change

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Resources
Head of Asset Management

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Extra Market Days – At Christmas/Sundays/Banks Holidays				
Ground Space of 6ft frontage Licenced Traders (having held a licence for at least 2 mths, incl nominations)	15.25	15.25	01/04/13	No Change
Casual Traders	20.30	20.30	01/04/13	No Change
Other Additional Daily Charges (Lighting/Extra Land etc) as appropriate				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Streetcare				
Borough Roads				
(i) Licences				
To place skip/builders materials on highway/footway				
Up to first 14 days	42.50	45.00	01.04.14	C
Each additional period of up to 7 days	17.25	25.00	01.04.14	C
Hoardings / Scaffolds				
Deposit (refundable subject to no damage to highway/footway)				
2013/14 per lin metre min 296.25	59.25	60.50	01.04.14	I/N
2014/15 per lin metre min 302.50				
Up to first 28 days/each occasion	24.00	24.50	01.04.14	I/N
2013/14 per lin metre min 120.00				
2014/15 per lin metre min 122.50				
Each additional period of up to 28 days/occasion	24.00	24.50	01.04.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
(ii) Vehicle Crossovers - Per square metre	112.25	115.00	01.04.14	I/N
(iii) Road Closures	1,374.00 *	1,400.00 *	01.04.14	I/N
(iv) Pavement licence	n/a	n/a	01.04.14	I/N
(v) Clearance of Blocked Drains	104.25	106.50	01.04.14	I/N
Refuse Collection				
(i) Bulky Household Refuse				
1 to 10 points	21.50	22.00	01.04.14	I/N
1 to 10 points concessionary	16.00	16.50	01.04.14	I/N
11 to 20 points	42.50	43.50	01.04.14	I/N
11 to 20 points concessionary	32.00	33.00	01.04.14	I/N
21 to 30 points	63.50	64.50	01.04.14	I/N
21 to 30 points concessionary	48.00	49.00	01.04.14	I/N
(ii) Garden refuse sacks (pack of 5)	6.00	6.50	01.04.14	I/N
(iii) Green Waste Collection Service – per annum				
Wheeled bin hire included				
Full year	34.50	35.00	01.04.14	I/N
Full year – concession	27.50	28.00	01.04.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
6 months – starting October	20.50	21.00	01.04.14	I/N
6 months – starting October concession	16.50	17.00	01.04.14	I/N
Late payment charge	5.00	5.00	01.04.12	N/A
Late payment charge after bin collection	10.00	10.00	01.04.12	N/A
Replacement bin charge	25.00	25.50	01.04.14	N/A
(iv) Trade Refuse Collection Service				
Trade refuse sacks (pack of 26)	67.50	69.00	01.04.14	I/N
Trade refuse sacks (pack of 26) for Charity shops	45.50	46.50	01.04.14	I/N
Cardboard Collection	2.50	2.60	01.04.14	I/N
Container emptying and disposal				
1100 / Pal / 660 litre bin -1st bin per visit	16.00	16.50	01.04.14	I/N
2nd & subsequent bins	15.00	15.50	01.04.14	I/N
360 litre wheeled bin	10.00	10.50	01.04.14	I/N
Container emptying - Charity shops	8.00	8.50	01.04.14	I/N
- LBH Schools	9.00	9.50	01.04.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Container hire - per annum				
Eurobins - 1100 litres	208.00	212.00	01.04.14	I/N
- 660 litres	154.00	157.00	01.04.14	I/N
Chamberlains - 940 litres	154.00	157.00	01.04.14	I/N
Palladin - 940 litres	135.00	138.00	01.04.14	I/N
(v) Collection & disposal of trade clinical waste (per bag / box)	6.50	7.00	01.04.14	I/N
(vi) Special clearances of rubbish:				
Up to 30 minutes on site	96.50	98.50	01.04.14	I/N
Up to 1 hour on site	193.00	197.00	01.04.14	I/N
Each 15 minute thereafter	48.00	49.00	01.04.14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>Licences Per Annum - National Fees</p> <p>Explosives Act 1874: Set by DTI</p> <p>Registration (Unlimited)</p> <p>Registration (Limited) New Application Renewal</p> <p>Licence New Renewal</p>	<p>525.00</p> <p>105.00 52.00</p> <p>178.00 83.00</p>	<p>525.00</p> <p>105.00 52.00</p> <p>178.00 83.00</p>	<p>01/06/10</p> <p>01/06/10 01/06/10</p> <p>01/06/10 01/06/10</p>	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Trading Standards NE London Metrology Partnership Income				
Section 11 (4) of the Weights and Measures Act 1985				
Measures				
(a) Linear (with or without divisions/sub divisions, scale not exceeding 3m) - each scale	11.60 *	11.80 *	01/04/14	I/N
(b) Capacity (without divisions, not exceeding 1 litre - each measure	9.20 *	9.40 *	01/04/14	I/N
(c) - Cubic ballast (other than brim) - each measure	191.60 *	195.50 *	01/04/14	I/N
Cubic ballast (brim/bucket type) - each measure	84.50	86.20	01/04/14	I/N
(i) Liquid capacity measures for making and checking average quantity purchases each measure	30.00 *	30.60 *	01/04/14	I/N
(ii) Templates				
per scale - first item	52.60 *	53.70 *	01/04/14	I/N
second and subsequent items	21.40 *	21.80 *	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Measuring Instruments				
(d) Liquid fuel, Lubricants etc - each instrument	99.80 *	101.80 *	01/04/14	I/N
1. Container type - not sub-divided	99.80 *	101.80 *	01/04/14	I/N
2. Other types - multi-outlets	127.90 *	130.50 *	01/04/14	I/N
1 meter tested	78.30 *	79.90 *	01/04/14	I/N
Each additional meter tested				
3. Test of peripheral equipment on separate visit	99.80 *	101.80 *	01/04/14	I/N
4. Test of credit card acceptor	99.80 *	101.80 *	01/04/14	I/N
5. MID verification				
1 meter tested	160.30 *	163.50 *	01/04/14	I/N
each additional meter	97.90 *	99.90 *	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

Culture, Community & Economic Development
Head of Regulatory Services

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<p>Measuring Instruments</p> <p>(e) Intoxication liquor - each instrument</p> <p> (i) Not exceeding 150ml (individual submissions)</p> <p> (ii) Other</p> <p>(f) Each weight (stamping)</p> <p>1. Weights exceeding 5kg or not exceeding 500mg, 2cm</p> <p>2. Other weights</p> <p>3. Other weights (more than one submitted)</p> <p>4. Adjusting weights (per hour)</p>	<p></p> <p></p> <p>22.70 *</p> <p></p> <p>10.40 *</p> <p>8.00 *</p> <p>6.70 *</p> <p>99.80 *</p>	<p></p> <p>19.40 *</p> <p>23.20 *</p> <p></p> <p>10.60 *</p> <p>8.20 *</p> <p>6.80 *</p> <p>101.80 *</p>	<p></p> <p>01/04/14</p> <p>01/04/14</p> <p></p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p>	<p></p> <p>I/N</p> <p>I/N</p> <p></p> <p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I/N</p>

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Weighing Instruments				
(g)				
1. Calibrated to weigh only metric -				
Not exceeding 15kg	32.50 *	33.20 *	01/04/14	I/N
Exceeding 15kg to 100kg	46.50 *	47.40 *	01/04/14	I/N
Exceeding 100kg to 250kg	77.10 *	78.60 *	01/04/14	I/N
Exceeding 250kg to 1 tonne	112.00 *	114.20 *	01/04/14	I/N
Exceeding 1 tonne to 10 tonne	180.50 *	184.10 *	01/04/14	I/N
Exceeding 10 tonnes to 30 tonnes	376.40 *	383.90 *	01/04/14	I/N
Exceeding 30 tonnes to 60 tonnes	560.60 *	571.80 *	01/04/14	I/N
2. When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged	99.80 *	101.80 *	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
3. Medical weighing scales				
4. Calibrated to weigh only metric -				
Not exceeding 15kg	32.40 *	33.00 *	01/04/14	I/N
Exceeding 15kg to 100kg	45.90 *	46.80 *	01/04/14	I/N
Exceeding 100kg to 250kg	77.10 *	78.60 *	01/04/14	I/N
Exceeding 250kg to 1 tonne	112.00 *	114.20 *	01/04/14	I/N
 Certificate of errors - for supplying a certificate containing results of errors found on testing (cert supplied upon request of the submitter, fee applies when no other fee is payable)	 43.50 *	 44.40 *	 01/04/14	 I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<p>Measuring Instrument Directive Measuring Instruments for liquid fuel and lubricants (initial verification not re-verification)</p> <p>Other Weighing or Measuring Equipment</p> <p>Brake tester/spring balance type</p> <p>For equipment other than the categories specifically described above, or equipment submitted for testing by means of statistical sampling techniques, or in pursuance of a Community obligation other than EEC. Initial or partial verification per man hour spent at place of submission of equipment etc. (pro rata for one quarter hour periods)</p>	<p align="center">10% Surcharge</p>	<p align="center">10% Surcharge</p>		
	52.60 *	53.70 *	01/04/14	I/N
	99.80 *	101.80 *	01/04/14	I/N

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<p>Standards Services provided to Other Local Authorities</p> <p>Testing and Associated Services - per hour</p> <p>Collection Delivery charge per mile return trip + congestion charge where applicable</p> <p>Section 76 of the 1985 Act</p> <p>For other services or facilities provided, or for authorisation, certificates or other documents issued in pursuance of a community obligation</p> <p>Per man hour spent at place of providing the service, facility etc/ (pro rata of one quarter hour periods)</p>	<p align="center">83.10</p> <p align="center">0.65</p> <p align="center">83.10</p>	<p align="center">84.80</p> <p align="center">0.66</p> <p align="center">84.80</p>	<p align="center">01/04/14</p> <p align="center">01/04/14</p> <p align="center">01/04/14</p>	<p align="center">I/N</p> <p align="center">I/N</p> <p align="center">I/N</p>

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
<p>UKAS Laboratory</p> <p>Charge for calibration t M1 level 25kg - 1mg (incl cert where total order over £100): One weight submitted Certificate where total order is less than 100</p> <p>Charge for calibration to F2 level 20kg - 1mg (incl cert where total order over £100): One weight submitted Certificate where total order is less than £100</p> <p>Where multiple weights are submitted of the same nomination a 10% reduction may apply.</p> <p>GLC (General Powers) Act 1985: Competitive Bidding - registration fee</p> <p>Marriage Act 1949 Wedding Registration</p>	<p>15.30 *</p> <p>23.90 *</p> <p>37.30 *</p> <p>23.90 *</p> <p>322.00</p> <p>694.00</p>	<p>15.60 *</p> <p>24.40 *</p> <p>38.00 *</p> <p>24.40 *</p> <p>328.00</p> <p>708.00</p>	<p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p>	<p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I/N</p>

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Regulatory Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Base of Increase
Vehicles (Crime) Act 2001 Motor Salvage Registration	105.60	107.70	01/04/14	I/N
Motor Salvage Registration with search	115.80	118.10	01/04/14	I/N
Approval of premises for Civil Marriages Review / Appeal	694.00	707.90	01/04/14	I/N
Buy With Confidence scheme Application or renewal fee (INC VAT@20%)	144.00 *	146.90 *	01/04/14	I/N
Application or renewal fee 2nd and subsequent business name (fees subject to 20% reduction for third party introduction)	*	12.00 *	01/04/14	New Fee
PASS' Alcohol awareness retailer training fee (per delegate - inc. VAT)	60.00 *	61.20 *	01/04/14	I/N

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Parking Facilities				
Penalty Charge Notices (Levels set by London Councils and agreed by the Mayor of London and endorsed by the Secretary of State)				
Less Serious Contravention Band A	80.00	80.00	01.04.11	
Less Serious Contravention Band A if paid within 14days	40.00	40.00	01.04.11	
Serious Contravention Band A	130.00	130.00	15.04.11	
Serious Contravention Band A paid within 14 days	65.00	65.00	15.04.11	
Less Serious Band B	60.00	60.00	01.04.11	
Less Serious paid within 14 days	30.00	30.00	01.04.11	
Serious Band B	110.00	110.00	15.04.11	
Serious Band B if paid within 14 days	55.00	55.00	15.04.11	
 Vehicle Clamping and Removal				
Vehicle Immobilisation release fee	70.00	70.00	01.04.11	
Vehicle Pound release fee (if clamped)	200.00	200.00	01.04.11	
Disposal Fee	70.00	70.00	01.04.11	
Vehicle Pound storage fee (per day)	40.00	40.00	01.04.11	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Parking Facilities				
Romford Area Car Parks - Mixed Tariff				
Monday to Friday - Period Hours				
0 - 1	0.60 *	0.60 *	04.06.07	
1 - 2	1.20 *	1.20 *	04.06.07	
2 - 3	2.40 *	2.40 *	04.06.07	
3 - 4	3.00 *	3.00 *	04.06.07	
4 - 5	6.00 *	6.00 *	04.06.07	
5 - 6	7.00 *	7.00 *	04.06.07	
6 - 7	8.00 *	8.00 *	04.06.07	
7 - 8	9.00 *	9.00 *	04.06.07	
over 8	10.00 *	10.00 *	04.06.07	
Lost Ticket	10.00 *	10.00 *	04.06.07	
Solo Motorcycle	Nil Charge *	Nil Charge *	04.06.07	
Saturday - Period Hours				
0 - 1	1.20 *	1.20 *	04.06.07	
1 - 2	2.40 *	2.40 *	04.06.07	
2 - 3	2.60 *	2.60 *	04.06.07	
3 - 4	3.00 *	3.00 *	04.06.07	
4 - 5	6.00 *	6.00 *	04.06.07	
5 - 6	7.00 *	7.00 *	04.06.07	
6 - 7	8.00 *	8.00 *	04.06.07	
7 - 8	9.00 *	9.00 *	04.06.07	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Saturday - Period Hours (continued) over 8 Lost Ticket Solo Motorcycle	10.00 * 10.00 * Nil Charge	10.00 * 10.00 * Nil Charge	04.06.07 04.06.07 04.06.07	
Front of Town Hall - First 20mins (Then variable as above)	0.20 *	0.20 *	04.06.07	
Market Place (Non-market days) 0 - 1 1 - 2	0.60 * 1.20 *	0.60 * 1.20 *	04.06.07	
Pay by Phone Convenience Fee**1	0.20 *	0.20 *	01.04.11	
Pay by Phone Text Messages**1	0.10 *	0.10 *	01.04.11	
**pending democratic approval ¹ This charge is levied by an external supplier and is not received by the Council. It is an independent service fee included here for transparency				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Car Parks excluding Romford Area Car Parks - Mixed Tariff				
Monday – Saturday				
0 - 2	0.20 *	0.20 *	07.02.10	
2 - 3	0.50 *	0.50 *	07.02.10	
3 - 4	2.00 *	2.00 *	07.02.10	
4 - 5	4.00 *	4.00 *	07.02.10	
5 - 6	5.00 *	5.00 *	07.02.10	
6 - 7	6.00 *	6.00 *	07.02.10	
7 - 8	7.00 *	7.00 *	07.02.10	
8-12	8.00 *	8.00 *	07.02.10	
Solo Motorcycles	No Charge	No Charge	07.02.10	
6pm to 7am	No Charge	No Charge	07.02.10	
Long Stay Car Parks				
Marshalls				
Weekdays – All day	6.00 *	6.00 *	04.06.07	
Saturdays – All day	6.00 *	6.00 *	04.06.07	
Pay by Phone Convenience Fee**1	0.20 *	0.20 *	01.04.11	
Pay by Phone Text Messages**1	0.10 *	0.10 *	01.04.11	
<i>**pending democratic approval</i>				
¹ This charge is levied by an external supplier and is not received by the Council. It is an independent service fee included here for transparency				

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Season Tickets				
Romford Central Area				
All car parks				
per quarter	200.00 *	200.00 *	01.02.12	
per month	70.00 *	70.00 *	01.02.12	
Outside Romford Central Area				
5 Day season – Balgores Square				
per quarter	200.00 *	200.00 *	04.06.08	
per month	70.00 *	70.00 *	07.02.11	
All other car parks				
per quarter	150.00 *	150.00 *	01.02.12	
per month	50.00 *	50.00 *	01.02.12	
The Overnighter' (07:00 - 10:00 Mon-Fri/All day Sat-Sun) per month	30.00 *	30.00 *	01.02.12	
On Street Parking Meters and High Street Pay and Display (Romford Town Centre)				
Maximum Stay 2 hours				
0 – 12 mins	0.20	0.20	07.02.11	
12 mins – 30 mins	0.60	0.60	07.02.11	
30 mins – 1 hour	1.00	1.00	07.02.11	
1 hour – 1 hour 30 mins	1.60	1.60	07.02.11	
1 hour 30 mins – 2 hours	2.00	2.00	07.02.11	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
On Street Pay and Display Romford Town Centre (Maximum Stay 2 Hours)				
0 – 1 hour	0.20	0.20	07.02.11	
1 hour – 1 hour 30 mins	1.40	1.40	07.02.11	
1 hour 30 mins – 2 hours	2.00	2.00	07.02.11	
On Street Parking Meters and On Street Pay and Display (Outside Romford Town Centre) (Maximum Stay 3 Hours)				
0 - 2 hours	0.20	0.20	03.06.13	
2 - 3 hours	0.50	0.50	03.06.13	
Controlled Parking Zones				
Resident's parking permit 1st Permit per household	20.00	20.00	07.02.11	
2nd Permit per household (per year)	25.00	25.00	07.02.11	
3rd permit per household	60.00	60.00	07.02.11	
Resident's visitor permits (book of 10)	10.00	10.00	07.02.11	
Casual permit per 2 hours	5.25	5.25	07.02.11	
Business parking permits (per annum)	71.05	71.05	07.02.11	
Commuter Bays (per annum)	300.00	300.00	07.02.11	
Domestic Carer Permit (per annum)	36.00	36.00	07.02.11	
Amendment to existing permit	15.00	15.00	07.02.11	
Cancellation of permit	15.00	15.00	07.02.11	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Streetcare Services**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Disc Parking Scheme and Other Miscellaneous Charges				
Purchase of Disc (per year)	36.00	36.00	07.02.11	
Consent to Park Waiver per day (up to 2 weeks)	10.15	10.15	07.02.11	
Consent to park Waiver per day (from 2 weeks to 3 months)	15.25	15.25	07.02.11	
Health and Homecare Permit (per annum)	36.00	36.00	07.02.11	
Amendment to existing permit	15.00	15.00	07.02.11	
Cancellation of permit	15.00	15.00	07.02.11	
License Holder Car Parks (per annum)	86.30 *	86.30 *	01.04.10	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
Lettings to voluntary organisations				
Broad based groups		4.60	01/04/14	I/N
Recreational/Sports Groups		12.25	01/04/14	I/N
Other groups (Discretionary)		8.20	01/04/14	I/N
My Place (all charges are for 1hr unless stated otherwise)				
Charges for Community Organisations and Non Profit Organisations				
Performance Hall	18.00	18.40	01/04/14	I/N
Performance hall with staging, sound and lighting - 4hrs	90.00	92.00	01/04/14	I/N
Music Studio - 4hrs*	40.00	40.80	01/04/14	I
Technician	18.00	18.40	01/04/14	I/N
Games Room*	15.00	15.30	01/04/14	I
Art Room*	9.00	9.20	01/04/14	I/N
Health Room	7.00	7.10	01/04/14	I/N
IAG Room	7.00	7.10	01/04/14	I/N
Counselling Room	7.00	7.10	01/04/14	I/N
Large Meeting Room	12.00	12.30	01/04/14	I/N
Small Meeting Room	8.00	8.20	01/04/14	I/N
Bike Workshop	12.00	12.20	01/04/14	I/N
				Revised in line with other service departments
IT Hub - reservation fee per computer*	1.00	0.00	01/04/13	

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>My Place (all charges are for 1hr unless stated otherwise) Charges for Community Organisations and Non Profit Organisations</p> <p>Performance Hall</p> <p>Party Bookings - (Weekend)</p> <p>Performance hall with staging, sound and lighting - 4hrs</p> <p>Music Studio - 4hrs*</p> <p>Technician</p> <p>Games Room*</p> <p>Art Room*</p> <p>Health Room</p> <p>IAG Room</p> <p>Counselling Room</p> <p>Large Meeting Room</p> <p>Small Meeting Room</p> <p>Bike Workshop</p> <p>IT Hub - reservation fee per computer*</p>	<p>22.00</p> <p>31.00</p> <p>130.00</p> <p>50.00</p> <p>18.00</p> <p>20.00</p> <p>12.00</p> <p>9.00</p> <p>9.00</p> <p>9.00</p> <p>15.00</p> <p>10.00</p> <p>15.00</p> <p>1.00</p>	<p>22.50</p> <p>31.60</p> <p>133.00</p> <p>51.00</p> <p>18.40</p> <p>20.40</p> <p>12.20</p> <p>9.20</p> <p>9.20</p> <p>15.30</p> <p>10.20</p> <p>15.30</p> <p>0.00</p>	<p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/13</p>	<p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I</p> <p>I/N</p> <p>I</p> <p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I</p> <p>I</p> <p>I</p> <p>Revised in line with other service departments</p>

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
<p>My Place (all charges are for 1hr unless stated otherwise) Charges for Commercial Organisations</p> <p>Performance Hall</p> <p>Performance hall with staging, sound and lighting - 4hrs</p> <p>Music Studio - 4hrs*</p> <p>Technician</p> <p>Games Room*</p> <p>Art Room*</p> <p>Health Room</p> <p>IAG Room</p> <p>Counselling Room</p> <p>Large Meeting Room</p> <p>Small Meeting Room</p> <p>Bike Workshop</p> <p>IT Hub - reservation fee per computer*</p>	<p>30.00</p> <p>160.00</p> <p>60.00</p> <p>25.00</p> <p>30.00</p> <p>20.00</p> <p>16.00</p> <p>16.00</p> <p>16.00</p> <p>25.00</p> <p>20.00</p> <p>25.00</p> <p>1.00</p>	<p>30.60</p> <p>164.00</p> <p>61.20</p> <p>25.50</p> <p>30.60</p> <p>20.40</p> <p>16.30</p> <p>16.30</p> <p>16.30</p> <p>25.50</p> <p>20.40</p> <p>25.50</p> <p>0.00</p>	<p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/14</p> <p>01/04/13</p>	<p>I</p> <p>I/N</p> <p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>I/N</p> <p>I/N</p> <p>I/N</p> <p>I</p> <p>I</p> <p>I</p> <p>Revised in line with other service departments</p>

Basis of Increase:

- C - An increase dependent on committee approval
- G - An increase below inflation consequent upon a corporate growth plan.
- I - Based on relevant inflationary change
- N - A nominal increase e.g. due to rounding of charge
- S - An increase above inflation consequent upon a corporate plan saving

**Culture, Community & Economic Development
Head of Culture and Leisure Service**

(B) Charges determined by Committee

*VAT inclusive

Income Source	Charges 2013/14 (from April 2013) £	Charges 2014/15 (from April 2014) £	Operative Date of Latest Notified Charge	Basis of Increase
My Place (all charges are for 1hr unless stated otherwise) Charges for Commercial Organisations				
Performance Hall	40.00	40.80	01/04/14	I
Performance hall with staging, sound and lighting - 4hrs	240.00	245.00	01/04/14	I/N
Music Studio - 4hrs*	80.00	81.60	01/04/14	I
Technician	25.00	25.50	01/04/14	I
Games Room*	40.00	40.80	01/04/14	I
Art Room*	25.00	25.50	01/04/14	I
Health Room	20.00	20.40	01/04/14	I
IAG Room	20.00	20.40	01/04/14	I
Counselling Room	20.00	20.40	01/04/14	I
Large Meeting Room	30.00	30.60	01/04/14	I
Small Meeting Room	22.00	22.50	01/04/14	I/N
Bike Workshop	30.00	30.60	01/04/14	I
IT Hub - reservation fee per computer*	1.00	0.00	01/04/13	Revised in line with other service departments
Rigging - per person per hour	18.00	18.40	01/04/14	I/N
De-rigging - per person per hour	25.00	25.50	01/04/14	I

Basis of Increase:

C - An increase dependent on committee approval

G - An increase below inflation consequent upon a corporate growth plan.

I - Based on relevant inflationary change

N - A nominal increase e.g. due to rounding of charge

S - An increase above inflation consequent upon a corporate plan saving